



Moston Parish Council

Email: clerk@mostonparishcouncil.org
Website: www.mostonparishcouncil.org

4th October 2023

To the Members of Moston Parish Council

Dear Councillor

You are hereby summoned to attend the **ORDINARY MEETING** of the Moston Parish Council to be held on **Wednesday, 11th October 2023 at 7.30 pm at St. Peter's Church Hall, Elworth, Sandbach, CW11 3HU** when the undermentioned business is to be transacted.

Yours faithfully

M Clough

Mrs M Clough
Parish Clerk and Responsible Financial Officer

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence from Members of the Parish Council

2. DECLARATIONS OF INTEREST

To receive any declarations of interest from Members of the Parish Council

3. MINUTES

The Minutes of the proceedings of the Meeting of the Parish Council held on 9th August 2023 to be approved as a correct record and signed by the Chair of the Parish Council (or other person presiding). Minutes attached.

4. PUBLIC FORUM

To receive any questions from Members of the Public.

5. FINANCES AND BUDGET 2023-2024

- (i) To note that the at the 30th September 2023, the budget expenditure for 2023-2024 was as follows:-

| Budget Head | Total | BUDGET ALLOCATED |
|----------------------------|-----------|------------------|
| Salary | £1,567.80 | £3,300.00 |
| General Admin | £0.00 | £500.00 |
| Website/ICT Costs | £396.00 | £500.00 |
| Insurance | £215.32 | £400.00 |
| Payroll Costs | £85.20 | £300.00 |
| Audit Fees (internal) | £128.10 | £500.00 |
| Subscriptions | £291.06 | £320.00 |
| Meeting Room Hire | £50.00 | £150.00 |
| Training | £0.00 | £200.00 |
| Parish Improvements/Events | £153.88 | £800.00 |
| Chair's Fund | £0.00 | £30.00 |
| | £2,887.36 | £7,000.00 |

(ii) To note the bank reconciliation at 30th September 2023 was as follows:-

| Bank Reconciliation 30th September 2023 | | |
|---|------------|-------------------|
| MOSTON PARISH COUNCIL | | |
| Financial year ending 31 March 2024 | | |
| Prepared by: Muna Clough, Parish Clerk & RFO | | |
| Balance per bank statements as at 30th September 2023 | | |
| | | £ |
| Current Account (07572433) | £22,043.89 | |
| Reserve Account (including interest) | 5073.25 | £27,117.14 |
| Add: any unbanked cash | None | |
| Net bank balances as at 30th September 2023 | | £27,117.14 |
| The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows | | |
| CASH BOOK | | |
| Main and Reserve @ 01.04.2023 | | £22,693.04 |
| Add: Receipts in the year (including interest) | £7,311.46 | £30,004.50 |
| Less: Payments in the year | £2,887.36 | £27,117.14 |
| Closing balance per cash book [receipts and payments book] must equal net bank balances above | | £27,117.14 |

(iii) To consider projects for 2023-2024 that may be considered for the next Precept.

(iv) To consider the annual pay review of the Clerk and Responsible Financial Officer, from National Scale Point 9 £12.06 per hour to Point 10 £12.28 per hour (the Clerk to withdraw from the meeting).

(v) To agree a third signatory for the bank account.

6. PLANNING APPLICATIONS

The Parish Council to consider an update from Councillor Nixon on the following:-

- (i) **New Planning Applications**
- (ii) **Ongoing Planning Applications**
- (iii) **Recent Planning Decisions**

7. CHAIR'S REPORT

The Chair to report on the following (and any additional) matters which are pertinent to the Parish.

8. CHESHIRE EAST COUNCIL CAR PARKING SERVICES

The Chair to update Members on proposals from Cheshire East Council.

9. REPORT FROM CHESHIRE EAST COUNCILLOR

Councillor Wray, Cheshire East Councillor to report on any matters affecting the Parish.

10. DATE OF NEXT MEETING

To note the next meeting will be held on Wednesday, 13th December 2023 at 7.30 pm at St Peter's Church Hall, Elworth, Sandbach.