



MOSTON PARISH COUNCIL

10th May 2023

Commenced: 7.30 pm

Terminated: 8.35 pm

Present: Councillors Haigh, Lockett, Moran, Nixon, Tumilty and Wray (Cheshire East)

Apologies for

Absence: None

Also in attendance were 6 members of the public.

1. APPOINTMENT OF CHAIR

The Clerk welcomed everyone to the first meeting of the new Municipal Year, and highlighted that the first item on the agenda was to appoint the Chair of Moston Parish Council Business for 2023/2024.

RESOLVED

That Councillor Nixon be appointed Chair of Moston Parish Council for the 2023-2024 Municipal Year.

Councillor Nixon then took the position of Chair.

2. APPOINTMENT OF DEPUTY CHAIR

RESOLVED

That Councillor Haigh be appointed Deputy Chair of Moston Parish Council for the 2023-2024 Municipal Year.

3. ELECTION OF COUNCILLORS

The Chair welcomed and reported on the appointment of Councillors Haigh, Moran, Lockett and Tumilty to Moston Parish Council. He also welcomed back Councillor Wray, Cheshire East Councillor. The Clerk was collating the necessary paperwork for the Councillors which she would then submit to the Cheshire East Council Monitoring Officer as soon as possible.

Councillor Nixon added that there were still two vacancies, that he was keen to fill.

RESOLVED

That the Clerk make arrangements to advertise the two Councillor vacancies.

4. APOLOGIES FOR ABSENCE

No apologies for absence were received for this meeting.

5. DECLARATIONS OF INTEREST

There were no declarations of interest submitted from Members of the Parish Council.

6. MINUTES

The Minutes of the proceedings of the Meeting of the Parish Council held on 12th April 2023 were approved and signed by the Chair of the Parish Council as a correct record.

7. PUBLIC FORUM

The members of public present wished to thank the Councillors for arranging a wonderful Parish Coronation party.

A member of the public who had previously expressed an interest and attended a meeting arranged by Cheshire East Council regarding Digital Inclusion, asked if the Parish Council was aware of any further meetings on the subject. Councillor Nixon said he would make enquiries.

8. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2022/23

(i) Section 1 – Annual Governance Statement

The Clerk referred to the completed Annual Governance Statement (page 5 of 6) and asked that this be approved by the Parish Council so that it could be signed by the Chair and herself.

RESOLVED

That the Annual Governance Statement (page 5 of 6) be approved by the Parish Council and signed by the Chair and Clerk.

(ii) Section 2 – Accounting Statements

The Clerk circulated the completed Accounting Statements (page 6 of 6) and asked the Parish Council to approve them so that they could be signed by to be approved by the Parish Council and signed by the Chair and herself.

RESOLVED

That the Accounting Statements (page 6 of 6) be approved by the Parish Council and signed by the Chair and Clerk.

9. INTERNAL AUDITOR REPORT

The Clerk circulated the Internal Auditor Report for 2022-2023.

The Clerk also requested that the Parish Council approves Davenport Accountants as its Internal Auditor for the 2023-2024 Financial Year.

RESOLVED

- (1) That the Internal Auditor Report for 2022-2023 and its recommendations be received.**
- (2) That the Parish Council approves Davenport Accountants as its permanent Internal Auditor for the 2023-2024 Financial Year, and ongoing future years.**

10. FINANCES AND BUDGET 2023-2024

RESOLVED

- (1) That the Parish Council approves Shires Accountants as its payroll administrators for the 2023-2024 Financial Year;**
- (2) That the Budget Expenditure at 30th April 2023, as detailed below be received.**

Budget Head	Total	BUDGET ALLOCATED	DIFFERENCE
Salary	£261.30	£3,300.00	7.92%
General Admin	£0.00	£500.00	0.00%
Website/ICT Costs	£396.00	£500.00	79.20%
Insurance	£215.32	£400.00	53.83%
Payroll Costs	£0.00	£300.00	0.00%
Audit Fees (internal)	£128.10	£500.00	25.62%
Subscriptions	£236.06	£320.00	73.77%
Meeting Room Hire	£0.00	£150.00	0.00%
Training	£0.00	£200.00	0.00%
Parish Improvements/Events	£0.00	£800.00	0.00%
Chair's Fund	£0.00	£30.00	0.00%
	£1,236.78	£7,000.00	

(3) That the Bank Reconciliation at 30th April 2023, as detailed below be noted:-

Bank Reconciliation 30 April 2023			
MOSTON PARISH COUNCIL			
Financial year ending 31 March 2024			
Prepared by: Muna Clough, Parish Clerk & RFO			
Balance per bank statements as at 30 April 2023			£
Current Account (07572433)	£19,914.18		
Reserve Account (including interest)	5042.08		£24,956.26
			£24,956.26
Less: any unpresented cheques			£0.00
Add: any unbanked cash	None		
			£24,956.26
Net bank balances as at 30 April 2023			
The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows			
CASH BOOK			
Main and Reserve @ 01.04.2023			22693.04
Add: Receipts in the year	£3,500.00		£26,193.04
Less: Payments in the year	£1,236.78		£24,956.26
Closing balance per cash book [receipts and payments book] must equal net bank balances above			£24,956.26

11. PLANNING APPLICATIONS

The Parish Council discussed the following planning updates from Councillor Nixon:-

- **New Planning Application**

- (i) 23/1099C – Stud Green Cottage, Dragons Lane. CW11 3QB. New extension to rear, garden wall and alterations to windows.

RESOLVED

That the Parish Council has no objections to this planning application

- **Ongoing Planning Applications**

- (ii) 17/5070C – Former Albion Chemical Works, Booth Lane, Moston, Cheshire. Outline planning application for 100 residential units. The approval of the Section 106 Agreement was being progressed and it was anticipated that this would be completed imminently.
- (iii) 22/2471C – Land South of Dragons Lane, Moston. Change of use of land to use as residential caravan site for one gypsy family. The Parish Council noted that this application was still undecided and that the Committee date was now 28th June 2023.
- (iv) 21/5187C – Land North of Horseshoe Farm, Warmingham Lane, Moston. Change of use of land to use as residential caravan site for one gypsy/traveller family. The Parish Council noted that this application was still undecided and the Committee date was now 28th June 2023.
- (v) 22/2140M – Advertising right, Moston Garage, Booth Lane, Moston. Demolition and redevelopment of former garage with 5 houses. A site investigation survey document had been completed and made available on 5th May 2023 which considered the possibility of the contamination of the land at the site. Cheshire East Council would consider the outcome of this survey and make a decision based thereon. The Parish Council had agreed that four houses would be more appropriate than five as there would be less crowding.
- (vi) 22/3186C – Ivy Fields Farm, extension to agricultural worker's dwelling. Despite this application being outstanding for quite some time, the Parish Council noted that revised plans had been submitted and a decision target date was scheduled for 12th May 2023.
- (vii) 22/3244C - Fairacre, East Booth Lane, Moston. Change of use to Showman's Yard with facilitating development (hardstanding, fencing, septic tank (retrospective)). The Parish Council noted that this application continued to remain undecided.
- (viii) 23/1003C – Mill Lane, Warmingham. The Parish Council had considered this application at its last meeting (Minute 5(i) – 120423 refers) and supported the proposals. The owners had agreed to donate the car park to the Parish Council and consideration was still being given regarding the implications thereof.

12. CALENDAR OF MEETINGS

The Chair asked the Members to consider a review of the previously agreed calendar of meetings, and proposed that the frequency of meetings of the Parish Council be reduced to bi-monthly (one meeting every two months).

The Chair added that should there be any requirement to consider a particular urgent item of business in between scheduled meetings, then an Extraordinary Meeting would be held.

RESOLVED

That the frequency of meetings of the Ordinary Meetings of Parish Council be reduced to bi-monthly, and the following dates approved:-

Wednesday, 7th June 2023

Wednesday, 2nd August 2023

Wednesday, 4th October 2023

Wednesday, 6th December 2023

Wednesday, 7th February 2024

Wednesday, 10th April 2024

13. CHAIR'S REPORT

The Chair again welcomed the Members to the Parish Council. He added that this Parish Council had always been positive and proactive, despite often being faced with reactive situations. He would welcome a full membership, and would look to make arrangements to advertise the vacancies with the Clerk as soon as possible.

RESOLVED

That the report be noted.

14. REPORT FROM CHESHIRE EAST COUNCILLOR

The Chair congratulated Councillor Wray on his successful re-election and a short discussion ensued on ward and boundary changes.

RESOLVED

That the report be noted.

15. DATE OF NEXT MEETING

It was confirmed that the next meeting of the Parish Council would be held on Wednesday, 7th June 2023 at 7.30 pm at St. Peter's Church Hall, Elworth, Sandbach, CW11 3HU