



## **Moston Parish Council**

### **Minutes for Meeting held on Wednesday 9<sup>th</sup> November 2022 at 7.30pm at St Peter's Church Hall, Elworth**

**PRESENT** Councillors:

A Roscoe (Chair)  
D Nixon  
S Moran  
K Haigh  
C House

The Clerks to the Council: Kristine Pemberton & Muna Clough

Also present were 5 members of the public.

The meeting started at 7.30pm

**1. APOLOGIES FOR ABSENCE**

Cllr Harrop, Wray

**2. DECLARATIONS OF INTEREST**

None

**3. TO APPROVE THE MINUTES OF THE MEETING HELD 12<sup>TH</sup> OCTOBER 2022**

It was resolved to approve the minutes of the meeting of 12<sup>th</sup> October 2022 a correct record. The minutes were duly signed by Cllr Roscoe as Chairman of the meeting

**4. TO RECEIVE AN UPDATE ON PARISH IMPROVEMENT PROJECTS PLANNED FOR THIS YEAR**

13 half standard oaks have been ordered: 7 to be planted on Oakwood Lane, 6 available for planting near the roads in Moston with the potential to plant one on Moston Green. Need some volunteers to help with planting

3 more rockery planters to be added this year

**5. OBSERVATIONS ON NEW PLANNING APPLICATIONS**

Updates on ongoing applications were provided

**6. FINANCES (RFO)**

**6.1 To receive expenditure vs budget**

The expenditure against budget was received by the council

**6.2 To approve payments and receipts since last meeting**

The payments and receipts were received by the council and the payments will now be made by BACS

**6.3 To receive bank reconciliation**

The bank reconciliation was received by the council

**6.4 To agree change to bank mandate following recruitment of new clerk**

Resolved to update bank mandate to replace Mrs Pemberton with Mrs Clough

**6.5 To agree payrise for the clerks**

The pay rise in line with National Salary award will be applied for both clerks with this backdated to 1st April 22 for Mrs Pemberton

**7. TO AGREE ATTENDANCE AT TRAINING COURSES FOR NEW CLERK**

Resolved that the new clerk should attend relevant Chalc courses and complete the Introduction to Local Council Administration Course

**8. TO RECEIVE CORRESPONDENCE**

None

**9. TO RECEIVE ANY QUESTIONS FROM MEMBERS OF THE PUBLIC**

None

**10. MEMBERS ITEMS AND REPORTS AND ITEMS FROM CHESHIRE EAST COUNCILLOR IF PRESENT**

The Precept will be discussed at the December meeting with the final decision to be made in January

Update on the Airband project should be provided at the December meeting

**11. DATE/TIME AND PLACE OF NEXT MEETING**

The next Moston Parish Council meeting will take place at 7:30pm on Wednesday, 14 December 2022 and will be held at St Peter's Church Hall, Elworth.

## Briefing material

### 6.1 To receive the expenditure against budget

MOSTON PARISH COUNCIL  
BUDGET AND EXPENDITURE 2022/2023 to 2 November 2022

EXPENDITURE	Budget 2022-2023	Expenditure to date (net)	Difference v budget	% of budget spend
Clerk's Salary	£3,000	£1,960	£1,040	65%
General admin:	£200	£0	£200	0%
Website/ICT costs	£600	£199	£401	33%
Insurance (Paid annually)	£250	£205	£45	82%
Payroll Costs	£150	£158	-£8	105%
Audit Fees- Internal (paid annually)	£150	£180	-£30	120%
Subscriptions	£350	£285	£65	81%
Meeting Room Hire	£150	£50	£100	33%
Training	£300	£0	£300	0%
Planning support (includes reserves)	£2,655	£450	£2,205	17%
Parish Improvements / events	£5,200	£1,583	£3,617	30%
Chairs Fund		£50		
Planning reserve	£13,000	£0	£13,000	
General reserves	£2,000	£0	£2,000	
<b>TOTAL</b>	<b>£28,005</b>	<b>£5,120</b>	<b>£7,935</b>	

### 6.2 To approve payments and receipts since last meeting

Cheque date or payment date	Type of Transaction	Cheque Number	Recipient	Details	Total Amount
09/11/2022			D Nixon	Registry searches	£36.00
09/11/2022			Clive Nash	2 Rockery planters	£596.00
31/10/2022	BACS	NatWest	Interest	£1.64	

## 6.3 To receive the bank reconciliation

### **Bank Reconciliation 2 November 2022**

#### **MOSTON PARISH COUNCIL**

#### **Financial year ending 31 March 2023**

Prepared by: Kristine Pemberton, Parish Clerk & RFO

Balance per bank statements as at 2 November 2022	£	£
Current Account (07572433)	£21,640.67	
Reserve Account	£5,024.59	
		£26,665.26
Less: any unpresented cheques		£0.00
Add: any unbanked cash	None	
<b>Net bank balances as at 2 November 2022</b>		<b>£26,665.26</b>

**The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows**

#### **CASH BOOK**

Opening Balance	£17,899.37
Add: Receipts in the year	£13,492.37
Less: Payments in the year	£4,726.48

**Closing balance per cash book [receipts and payments book] must equal net bank balances above**

**£26,665.26**



Account type: **BUSINESS CURRENT**  
Account number: **07572433**  
Sort code: **01-07-80**  
Account name: **SLA MOSTON PC A**

## **Transactions**

Date: **2nd November 2022**

### **Your transactions**

Showing: **Last 1 month (4 weeks), All Transactions**

Date	Type	Description	Paid in	Paid out	Balance
1 Nov 2022	S/O	KRISTINE PEMBERTON, SALARY , FP 01/11/22 30 , 40023112879277000N	-	£239.42	£21,640.67
19 Oct 2022	DPC	ELWORTH PCC , MOSTON PARISH COUN, VIA ONLINE - PYMT , FP 19/10/22 10 , 24161111871329000N	-	£50.00	£21,880.09
3 Oct 2022	D/D	SCREWFIX DIRECT LT, 6331640021415773	-	£21.00	£21,930.09
3 Oct 2022	S/O	KRISTINE PEMBERTON, SALARY , FP 03/10/22 30 , 01013015990673000N	-	£239.42	£21,951.09



Account type: **BUSINESS RESERVE ACCOUNT**  
Account number: **96473193**  
Sort code: **01-07-80**  
Account name: **SLA MOSTON P C BR**

## Transactions

Date: **2nd November 2022**

### Your transactions

Showing: Last 3 months, All Transactions

Date	Type	Description	Paid in	Paid out	Balance
31 Oct 2022	INT	31OCT GRS 96473193	£1.64	-	£5,024.59
30 Sep 2022	INT	30SEP GRS 96473193	£0.91	-	£5,022.95
31 Aug 2022	INT	31AUG GRS 96473193	£0.45	-	£5,022.04