



Moston Parish Council

Minutes for Meeting held on Wednesday 8th June 2022 at 7.30pm at St Peter's Church Hall, Elworth

PRESENT Councillors:

A Roscoe (Chair)
D Nixon
C House
S Moran
J Wray

The Clerk to the Council: Kristine Pemberton

Also present were 4 members of the public.

The meeting started at 7.30pm

1. APOLOGIES FOR ABSENCE

Cllr's Harrop, Buckley and Haigh

2. DECLARATIONS OF INTEREST

None

3. TO APPROVE THE MINUTES OF THE MEETING HELD ON 11TH MAY 2022

It was resolved to approve the minutes of the meeting of 11th May 2022 a correct record. The minutes were duly signed by Cllr Roscoe as Chairman of the meeting

4. TO RECEIVE AN UPDATE ON PARISH IMPROVEMENT PROJECTS PLANNED FOR THIS YEAR

Planters have gone in and been well received.

Resolved to install another planter on Hall Lane

Resolved to supply some half standard Oaks for existing hedges and advertise these earlier than the hedgerow plants last year. Will also be planting 7 Oaks to celebrate the Jubilee

Still considering options for the Cosy. **Resolved to allocate upto £1000 if required for the order agreed upon by Cheshire East.**

5. OBSERVATIONS ON NEW PLANNING APPLICATIONS

22/1797C Moston Manor, Plant Lane, Moston, CW11 3QE

Erection of an agricultural building for the storage of machinery and goods including feed associated with the agricultural operation at Moston Manor Farm, Moston, Sandbach, Cheshire

Comments by 29 June 20

Moston Parish Council do not have any objections to this proposal

22/1902C Cartref, Warmingham Lane, Moston, CW11 3PS

Demolition of garage and erection of ground floor side/rear extension to dwelling

Comments by 14 June 2022

Moston Parish Council do not have any objections to this proposal

22/1455D Within Street Farm, Tetton Lane, Moston, CW10 0HH

Discharge of condition 4 of existing application 21/2664C; Change of use for the conversion of redundant agricultural building to dwelling, associated parking and vehicle turning and drainage arrangements

Comments by 9 June 2022

Moston Parish Council is not totally convinced with the desk bound report and would suggest, for the health and safety of future occupants, a site investigation is more acceptable.

6. TO AGREE CLERK'S PAY RISE IN LINE WITH NATIONAL PAYSCALES

National payscale for SCP9 increased from £10.86 to £11.05/hour (£4.09/month). Recommended to be back dated to April 2021

Resolved to approve the pay rise and back date it to April 2021

7. FINANCES (RFO)

(Details to be circulated prior to meeting where appropriate.)

7.1 To receive the expenditure against budget

The expenditure against budget was received by the council

7.2 To approve payments and receipts since last meeting

The payments and receipts were received by the council and the payments will now be made by BACS

7.3 To receive the bank reconciliation

The bank reconciliation was received by the council

8. TO RECEIVE CORRESPONDENCE

Digital inclusivity focus group will be held either: Tuesday 28th June 5:30 to 7, or Friday 1 July 10:30 till 12

Invitations have been received for communication on the Community governance review. Agreed there was no need to attend meetings to understand the implications on Moston

9. TO RECEIVE ANY QUESTIONS FROM MEMBERS OF THE PUBLIC

Thanks to Cllr Nixon and the rest of the councillors and supporters from the parish in setting up the jubilee celebrations on the green. At least 130 attended and a great time was had by all. Many thanks to those who provided the food, BBQ and parking.

10. MEMBERS ITEMS AND REPORTS AND ITEMS FROM CHESHIRE EAST COUNCILLOR IF PRESENT

There may be some budget available from the Ward budget if required

11. DATE/TIME AND PLACE OF NEXT MEETING

The next Moston Parish Council meeting will take place on Wednesday, 13th July 2022 and will be held at St Peter's Church Hall.

Briefing Notes

Item 7.1 Expenditure against budget

BUDGET AND EXPENDITURE 2022/2023 to 8 June 2022

EXPENDITURE	Budget 2022-2023	Expenditure to date (net)	Difference v budget	% of budget spend
Clerk's Salary	£3,000	£706	£2,293.83	24%
General admin:	£200	£0	£200.00	0%
Website/ICT costs	£600	£199	£401.00	33%
Insurance (Paid annually)	£250	£205	£44.80	82%
Payroll Costs	£150	£159	-£9.00	106%
Audit Fees- Internal (paid annually)	£150	£180	-£30.00	120%
Subscriptions	£350	£0	£350.00	0%
Meeting Room Hire	£150	£0	£150.00	0%
Training	£300	£0	£300.00	0%
Planning support (includes reserves)	£17,655	£0	£17,655.00	0%
Parish Improvements / events	£5,200	£929	£71.16	93%
TOTAL	£23,805	£2,378	£21,427	

Item 7.2 Payments to be authorised and Receipts

Payments to be authorised:

Recipient	Details	Total Amount
SPS	payroll for 22-23	£151.20
Dillan Lamb	Entertainment for Albion Lock Jubilee celebration	£200.00
K Pemberton	B&Q items for Albion lock celebration: Gazebos, games, paper roll	£112.50
Tracey Povey	Catering for Albion Lock celebrations	£161.68
Dave Nixon	Moston Green Jubilee celebrations:	£458.49

Receipts:

29/04/2022	BACS	NatWest	Interest	£0.35
20/05/2022	BACS	Cheshire East	Jubilee Grant	£100.00
31/05/2022	BACS	NatWest	Interest	£0.44

Item 7.3 Bank Reconciliation

Bank Reconciliation 6 June 2022
MOSTON PARISH COUNCIL
Financial year ending 31 March 2023

Prepared by: Kristine Pemberton, Parish Clerk & RFO

Balance per bank statements as at 6 June 2022	£	£
Current Account (07572433)	£18,014.25	
Reserve Account	£5,020.78	
		£23,035.03
Less: any unrepresented cheques		£0.00
Add: any unbanked cash	None	
Net bank balances as at 6 June 2022		£23,035.03
The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows		
<u>CASH BOOK</u>		
Opening Balance		£17,899.37
Add: Receipts in the year		£6,600.79
Less: Payments in the year		£1,465.13
Closing balance per cash book [receipts and payments book] must equal net bank balances above		£23,035.03



Account number: **07572433**
Sort code: **01-07-80**
Account name: **SLA MOSTON PC A**

Transactions

Date: **6th June 2022**

Your transactions

Showing: **1-Apr-2022 to 6-Jun-2022, All Transactions**

Date	Type	Description	Paid in	Paid out	Balance
1 Jun 2022	S/O	KRISTINE PEMBERTON, SALARY , FP 01/06/22 30 , 27023109339539000N	-	£235.39	£18,014.25
27 May 2022	DPC	JDH BUSINESS , MOSTON PARISH COUN, VIA ONLINE - PYMT	-	£216.00	£18,249.64
25 May 2022	DPC	ZURICH INSURANCE , MOSTON PARISH COUN, VIA ONLINE - PYMT , FP 25/05/22 10 , 40173034826852000N	-	£205.20	£18,465.64
25 May 2022	DPC	NETWISE UK , MOSTON COUNCIL , VIA ONLINE - PYMT , FP 25/05/22 10 , 06173220762498000N	-	£238.80	£18,670.84
25 May 2022	DPC	SHIRES ACCOUNTANTS, MOSTON PARISH COUN, VIA ONLINE - PYMT	-	£37.80	£18,909.64
20 May 2022	BAC	CHESHIRE E COUNCIL, JUBILEE GRANT	£100.00	-	£18,947.44
5 May 2022	DPC	DAVE NIXON , MPC EXPENSES , VIA ONLINE - PYMT , FP 04/05/22 10 , 57184354088386000N	-	£61.16	£18,847.44
3 May 2022	S/O	KRISTINE PEMBERTON, SALARY , FP 03/05/22 30 , 30013011789936000N	-	£235.39	£18,908.60
11 Apr 2022	CHQ	000710	-	£399.00	£19,143.99
6 Apr 2022	BAC	CHESHIRE EAST	£6,500.00	-	£19,542.99
1 Apr 2022	S/O	KRISTINE PEMBERTON, SALARY , FP 01/04/22 30 , 29023109466928000N	-	£235.39	£13,042.99



Account type: **BUSINESS RESERVE ACCOUNT**
Account number: **96473193**
Sort code: **01-07-80**
Account name: **SLA MOSTON P C BR**

Transactions

Date: **6th June 2022**

Your transactions

Showing: **1-Apr-2022 to 6-Jun-2022, All Transactions**

Date	Type	Description	Paid in	Paid out	Balance
31 May 2022	INT	31MAY GRS 96473193	£0.44	-	£5,020.78
29 Apr 2022	INT	29APR GRS 96473193	£0.35	-	£5,020.34