



## **Moston Parish Council**

### **Minutes for Meeting held on Wednesday 13<sup>th</sup> April at 7.30pm at St Peter's Church Hall**

**PRESENT** Councillors:

A Roscoe (Chair)  
D Nixon  
K Haigh  
P Buckley  
J Wray

Also present were 7 members of the public.

The meeting started at 7.30pm

**1. APOLOGIES FOR ABSENCE**

Cllr's Harrop and House

**2. DECLARATIONS OF INTEREST**

None

**3. TO APPROVE THE MINUTES OF THE MEETING HELD ON 9<sup>TH</sup> MARCH 2022**

It was resolved to approve the minutes of the meeting of 9th March 2022 a correct record. The minutes were duly signed by Cllr Roscoe as Chairman of the meeting

**4. TO RECEIVE AN UPDATE ON PLANS FOR JUBILEE CELEBRATION**

For the Moston Green celebration flags and bunting have been purchased. Will be held Friday 3<sup>rd</sup> June starting late afternoon. This will be advertised on the website and noticeboards. Discussions are ongoing at Albion Lock

**5. TO RECEIVE AN UPDATE ON PARISH IMPROVEMENT PROJECTS PLANNED FOR THIS YEAR:**

**5.1 Landscaping (including tree and bulb planting) – Cllr House**

**5.2 Maintenance of Green – Cllr Harrop**

**5.3 Parish Improvements – Cllr Nixon**

Two rockeries at the entry to Moston signs will be installed this year: 1 on Forgemill Lane and 1 on Plant lane

Boundary signs retrieved from Thomas Contractors and will be re-fitted on Warmingham Lane in line with parish boundary changes

**6. OBSERVATIONS ON NEW PLANNING APPLICATIONS**

**22/0987C Railway Farm, Clay Lane, Moston CW11 3QY**

Prior approval for telecommunications mast, antennas and ancillary development

**Comments by 6 April 2022 – extension requested to 14 April 2022**

**Moston Parish Council agreed to object to the submission**

**7. TO RECEIVE AN UPDATE ON 17/5070C FORMER ALBION CHEMICAL WORKS, BOOTH LANE AND DECIDE ON A RESPONSE**

A reminder of the situation with lighting and footpath was provided

**Resolved to send a letter to Cheshire East highlighting the continued concerns with the lack of resolution of this issue**

**8. TO DISCUSS PLANNING APPEAL**

**19/5213C Thimsworra Farm, DRAGONS LANE, MOSTON, CW11 3QB**

Change of use of land to use as a residential caravan site for 7 gypsy families with a total of 16 caravans, including no more than 7 static caravans/mobile homes, together with laying of hardstanding, erection of communal amenity building, erection of 5 utility buildings and erection of stable building

**Comments by 25 February 2022**

Hearing has been held, no decision yet

**9. TO RECEIVE AN UPDATE ON THE CLOSURE OF WARMINGHAM LANE**

An update was provided on the further closures planned in May.

**10. FINANCES (RFO)**

(Details to be circulated prior to meeting where appropriate.)

**10.1 To receive the expenditure against budget to the year end (31 March 2022)**

The expenditure against budget was received by the council

**10.2 To approve payments and receipts since last meeting**

The payments and receipts were received by the council

**10.3 To receive the bank reconciliation to the year end (31 March 2022)**

The bank reconciliation was received by the council

**10.4 To approve the asset register dated 10 April 2022**

**Resolved to approve the asset register dated 10 April 2022**

**11. TO RECEIVE CORRESPONDENCE**

None

**12. TO RECEIVE ANY QUESTIONS FROM MEMBERS OF THE PUBLIC**

Discussed promotion of jubilee celebration

**13. MEMBERS ITEMS AND REPORTS AND ITEMS FROM CHESHIRE EAST COUNCILLOR IF PRESENT**

Community governance changes are close to resolution

**14. DATE/TIME AND PLACE OF NEXT MEETING**

The next Moston Parish Council meeting will take place on Wednesday, 11<sup>th</sup> May 2022 and will be held at St Peter's Church Hall.

## Briefing Material

Item 10.1 To receive the expenditure against budget to date

MOSTON PARISH COUNCIL  
BUDGET AND EXPENDITURE 2021/2022 to 31 March 2022

EXPENDITURE	Budget 2021-2022	Expenditure to date (net)	Difference v budget	% of budget spend
Clerk's Salary	£3,000	£2,825	£175.32	94%
General admin:	£200	£129	£71.18	64%
Website/ICT costs	£600	£390	£210.31	65%
Insurance (Paid annually)	£250	£204	£46.28	81%
Payroll Costs *	£150	£99	£51.00	66%
Audit Fees- Internal (paid annually)	£150	£147	£3.00	98%
Subscriptions	£350	£277	£72.80	79%
Meeting Room Hire	£150	£125	£25.00	83%
Training	£300	£155	£145.00	52%
Planning support (includes reserves)	£11,052	£904	£10,148.50	8%
Landscaping such as tree and bulb planting	£1,000	£459	£541.24	46%
Maintenance of Moston Green	£200	£0	£200.00	0%
Parish Improvements	£3,000	£195	£2,805.20	6%
<b>TOTAL</b>	<b>£20,402</b>	<b>£5,907</b>	<b>£14,495</b>	

\* last quarter invoice not received

Item 10.2: To approve payments and receipts

Payments:

Cheque date or payment date	Type of Transaction	Cheque Number	Recipient	Details	Total Amount
01/11/2021	DD	DD	Screwfix direct LT (B&Q)	Shovel and soil spikes for signs	£64.28
12/01/2022	Cheque	706	DN	anti litter signs and batteries	£53.62
12/01/2022	Cheque	706	DN	fake cameras	£14.99

12/01/2022	Cheque	707	Civitas Planning Ltd	INV2329 - Dragons Lane Enforcement appeal objection	£152.00
01/01/2022	SO	SO	K Pemberton	Salary	£235.39
25/01/2022	DD	DD	Screwfix direct LT (B&Q)	Paint, brushes, postcrete	£32.58
09/02/2022	Cheque	708	Chalc	Andrea Pellegram; 3) Important Planning Concepts – Dave Nixon	£30.00
09/02/2022	Cheque	709	SPS	payrole Shires 7483 Oct-Dec 2021	£39.60
01/03/2022	SO	SO	K Pemberton	Salary	£235.39
09/03/2022	Cheque	710	Civitas	INV2349: dragons lane objection letter and advice	£399.00
09/03/2022	Cheque	711	DN	printer ink	£31.99
09/03/2022	Cheque	711	DN	printer ink	£35.81
09/03/2022	Cheque	711	DN	postage and post bag	£29.35
09/03/2022	Cheque	711	DN	registry searchs	£18.00
28/03/2022	BACS		K Pemberton	microsoft 365	£59.99
28/03/2022	BACS		K Pemberton	anti virus	£35.64
28/03/2022	BACS		Warmingham & district Parish Hall	Hire of Warmingham Hall in 2021	£75.00
28/03/2022	BACS		St Peters Hall	Hire of St Peters Hall	£50.00
28/03/2022	BACS		Netwise	Website hosting	£360.00
28/03/2022	BACS		cartridge save	printer ink cartridges	£38.00

Dave Nixon	Jubilee expenses and registry searches	£61.16
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Receipts:

31/12/2021	BACS	NatWest	Interest	£0.04
31/01/2022	BACS	NatWest	Interest	£0.04
28/02/2022	BACS	NatWest	Interest	£0.04
31/03/2022	BACS	NatWest	Interest	£0.04

Item 10.3: To receive the bank reconciliation – to the year end 31 March 2022

**Bank Reconciliation 31 March 2022**  
**MOSTON PARISH COUNCIL**  
**Financial year ending 31 March 2022**

Prepared by: Kristine Pemberton, Parish Clerk & RFO

Balance per bank statements as at 31 March 2022	£	£
Current Account (07572433)	£13,278.38	
Reserve Account	£5,019.99	
		£18,298.37
Less: any unrepresented cheques		
710 civitas	£399.00	
		£399.00
Add: any unbanked cash	None	
<b>Net bank balances as at 31 March 2022</b>		<b>£17,899.37</b>

**The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows**

**CASH BOOK**

Opening Balance	£13,075.24
Add: Receipts in the year	£11,119.07
Less: Payments in the year	£6,294.94

**Closing balance per cash book [receipts and payments book] must equal net bank balances above** **£17,899.37**

**BUSINESS CURRENT ACCOUNT**IBAN: **GB46 NWBK 0107 8007 5724 33**

MOSTON PARISH COUNCIL.

Branch Details	Your current details	Period	5 Mar 2022 to 5 Apr 2022	
SANDBACH	KRISTINE PEMBERTON		Previous Balance	£14,012.16
HIGHTOWN	MOSS HOUSE, PLANT LANE		Paid out	£969.17
SANDBACH	MOSTON, SANDBACH		Paid in	£0.00
CHESHIRE	CHESHIRE		New Balance	£13,042.99
CW11 1JY	CW11 3PG			

Date	Type	Description	Paid in	Paid out	Balance
BROUGHT FORWARD					14,012.16
18 Mar 2022	CHEQUE	000711		115.15	13,897.01
28 Mar 2022	ONLINE TRANSACTION	CARTRIDGE SAVE , MOSTON 01/853419 , VIA ONLINE - PYMT		23.14	13,873.87
	ONLINE TRANSACTION	WARMINGHAM HALL , MOSTON PARISH COU , VIA ONLINE - PYMT		75.00	13,798.87
	ONLINE TRANSACTION	ELWORTH PCC , MOSTON PARISH COUN , VIA ONLINE - PYMT , FP 28/03/22 10 , 58120624098616000N		50.00	13,748.87
	ONLINE TRANSACTION	KRISTINE PEMBERTON, KRISTINE PEMBERTON, VIA ONLINE - PYMT , FP 28/03/22 10 , 14120157588805000N		95.63	13,653.24
	ONLINE TRANSACTION	NETWISE UK , MOSTON COUNCIL , VIA ONLINE - PYMT , FP 28/03/22 10 , 12121013895012000N		360.00	13,293.24
29 Mar 2022	ONLINE TRANSACTION	CARTRIDGE SAVE , MOSTON 01/853419 , VIA ONLINE - PYMT		14.86	13,278.38
1 Apr 2022	STANDING ORDER	KRISTINE PEMBERTON, SALARY , FP 01/04/22 30 , 29023109466928000N		235.39	13,042.99

**BUSINESS RESERVE ACCOUNT**IBAN: **GB10 NWBK 0107 8096 4731 93**

MOSTON PARISH COUNCIL

Branch Details	Your current details	Period	4 Dec 2021 to 4 Mar 2022	
SANDBACH	KRISTINE PEMBERTON		Previous Balance	£5,019.83
HIGHTOWN	MOSS HOUSE, PLANT LANE		Paid out	£0.00
SANDBACH	MOSTON		Paid in	£0.12
CHESHIRE	SANDBACH		New Balance	£5,019.95
CW11 1JY	CW11 3PG			

Date	Type	Description	Paid in	Paid out	Balance
BROUGHT FORWARD					5,019.83
31 Dec 2021	INTEREST	31DEC GRS 96473193	0.04		5,019.87
31 Jan 2022	INTEREST	31JAN GRS 96473193	0.04		5,019.91
28 Feb 2022	INTEREST	28FEB GRS 96473193	0.04		5,019.95

## Transactions

Date: 10th April 2022

### Your transactions

Showing: Last 4 months, All Transactions

Date	Type	Description	Paid in	Paid out	Balance
31 Mar 2022	INT	31MAR GRS 96473193	£0.04	-	£5,019.99
28 Feb 2022	INT	28FEB GRS 96473193	£0.04	-	£5,019.95
31 Jan 2022	INT	31JAN GRS 96473193	£0.04	-	£5,019.91
31 Dec 2021	INT	31DEC GRS 96473193	£0.04	-	£5,019.87

Item 10.4: To approve the asset register dated 10 April 2022

### MOSTON PARISH COUNCIL 10 April 2022

#### ASSETS REGISTER

Item	Model	Serial	Purchase Date	Net Cost	Location
Notice Board	-----	-----	-----	1.00	Roadside
Notice Board	-----	-----	-----	1.00	Roadside
Notice Board	-----	-----	-----	1.00	Roadside
Lenovo Laptop	Ideapad 320S	MP1CHPXY	07-Feb-18	399.99	Clerk
Printer and scanner	Brother MFCJ6530D	E75872J7F134791	07-Feb-18	124.99	Clerk
BT Phone Box	-----	-----	-----	1.00	Roadside
Boundary Signs	-----	-----	02-May-18	1191.60	Roadside
Bench	-----	-----	14-Jan-13	320.00	Moston Green
Salt Box	-----	-----	31-Jan-13	50.00	Moston Green
Salt Box	-----	-----	31-Jan-13	50.00	End of Clay Lane
Salt Box	-----	-----	31/01/2013	50.00	Red Lane
Cameras	-----	-----	12-Jan-22	14.99	Roadside
			<b>TOTAL</b>	<b>2155.57</b>	

\*Location is Moston Green