



## **Moston Parish Council**

### **Minutes of the Meeting held on Wednesday 8th September 2021 at 7.30pm at Warmingham Village Hall**

**PRESENT** Councillors:

D Nixon (Chair)  
C House  
S Harrop  
T Brooker  
P Buckley  
K Haigh

The Clerk to the Council: Kristine Pemberton

Also present were 5 members of the public.

The meeting started at 7.30pm

**1. APOLOGIES FOR ABSENCE**

Cllr Roscoe

**2. DECLARATIONS OF INTEREST**

None

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The Chairman of the meeting adjourned the meeting to allow questions from members of the public.

A question was raised about responsibility for ditches, the concern will be raised to Cheshire East Highways

Following the questions, the Chairman reconvened the Council Meeting.

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**3. TO APPROVE THE MINUTES OF THE MEETING HELD ON 11<sup>TH</sup> AUGUST 2021**

It was resolved to approve the minutes of the meeting of 11<sup>th</sup> August 2021 a correct record.

Matters arising from the minutes: the agreement related to usage of email accounts will not be documented in the standing orders. It was clarified that council decisions are only made within meetings.

#### **4. TO RECEIVE AN UPDATE ON PARISH IMPROVEMENT PROJECTS PLANNED FOR THIS YEAR:**

##### **4.1 Landscaping (including tree and bulb planting) – Cllr House**

Proposal to provide hedging plants (Hawthorns and Blackthorns) was discussed. Cllr House and the clerk to progress

##### **4.2 Maintenance of Green – Cllr Harrop**

The bench will probably need re-painting soon

##### **4.3 Parish Improvements – Cllr Nixon**

An update on general improvements made was provided. Specific work has been done on at the end of Tetton lane

#### **5. OBSERVATIONS ON NEW PLANNING APPLICATIONS**

##### **21/4260C Land Off, WARMINGHAM LANE, MOSTON, MIDDLEWICH, CW10 0HJ**

Agricultural building

**Comments by 15 September 2021**

**Moston Parish Council oppose this application. See Cheshire East planning website for full reasons**

##### **21/4283C Land Off, WARMINGHAM LANE, MIDDLEWICH**

Reserved Matters application (including appearance, landscaping, layout and scale) for the development of 235 dwellings and associated infrastructure Outline planning permission not subject to EIA

**Comments by 9 September 2021**

**Moston Parish Council have no comments on this application at the moment**

#### **6. FINANCES (RFO)**

(Details to be circulated prior to meeting where appropriate.)

##### **6.1 To receive the expenditure against budget to date**

The expenditure against budget was received by the council

##### **6.2 To approve payments and receipts**

The payments and receipts were received by the council

##### **6.3 To receive the bank reconciliation**

The bank reconciliation was received by the council

##### **6.4 To agree proposal to add Cllr Harrop as bank signatory and remove Cllr Holder**

Resolved to add Cllr Harrop as a bank signatory and remove Cllr Holder

#### **7. CORRESPONDENCE**

Preliminary information on the Cheshire Community governance review has been shared and will be discussed at the October meeting

**8. MEMBERS ITEMS AND REPORTS AND ITEMS FROM CHESHIRE EAST COUNCILLOR IF PRESENT**

An update was provided on ongoing discussions with Connecting Cheshire regarding improving broadband speed in Moston in conjunction with Seddon and Airband.

**9. DATE/TIME AND PLACE OF NEXT MEETING**

The next Moston Parish Council meeting will take place on Wednesday, 13<sup>th</sup> October 2021 and will be held at Warmingham Village Hall.

Meeting closed 20:14

## Briefing Notes:

### Item 6.1

MOSTON PARISH COUNCIL

BUDGET AND EXPENDITURE 2021/2022 to September 2021

EXPENDITURE	Budget 2021-2022	Expenditure to date (net)	Difference v budget	% of budget spend
Clerk's Salary	£3,000.00	£1,176.95	£1,823.05	39%
General admin:	£200.00	£0.00	£200.00	0%
Website/ICT costs	£600.00	£0.00	£600.00	0%
Insurance (Paid annually)	£250.00	£203.72	£46.28	81%
Payroll Costs	£150.00	£33.00	£117.00	22%
Audit Fees- Internal (paid annually)	£150.00	£147.00	£3.00	98%
Subscriptions	£350.00	£197.20	£152.80	56%
Meeting Room Hire	£150.00	£0.00	£150.00	0%
Training	£300.00	£75.00	£225.00	25%
Planning support (includes reserves)	£11,052.00	£268.83	£10,783.17	2.4%
Landscaping such as tree and bulb planting	£1,000.00	£0.00	£1,000.00	0%
Maintenance of Moston Green	£200.00	£0.00	£200.00	0%
Parish Improvements	£3,000.00	£0.00	£3,000.00	0%
<b>TOTAL</b>	<b>£20,402.00</b>	<b>£2,101.70</b>	<b>£18,300.30</b>	

### Item 6.2

Cheque date or payment date	Type of Transaction	Cheque Number	Recipient	Details	Total Amount
16/07/2021	Cheque	694	SPS	Payroll for Apr-Jun 21, INV-6266 and credit note 6344	£39.60
01/08/2021	SO	SO	K Pemberton	Salary	£235.39
29/08/2021	Cheque	697	Cheshire Community action	Annual membership	£20.00
29/08/2021	Cheque	696	Civitas	INV 2269 - submission of planning objection comments	£247.00
29/08/2021	Cheque	698	CHALC	chair training for cllrs Nixon and roscoe	£50.00

29/08/2021	Cheque	699	DN	registry searches	£42.00
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Item 6.3

**Bank Reconciliation 2 September 2021**

**MOSTON PARISH COUNCIL**

**Financial year ending 31 March 2022**

Prepared by: Kristine Pemberton, Parish Clerk & RFO

Balance per bank statements as at 5 July 2021	£	£
Current Account (07572433)	£12,076.75	
Reserve Account (at 5 aug 21)	£5,019.58	
		£17,096.33
Less: any unrepresented cheques		
697 CCA	£20.00	
696 civitas	£247.00	
698 chalc	£50.00	
699 DN	£42.00	
693 DN	£21.00	
694 SPS	£39.60	
695 CHALC	£142.20	
		£561.80
Add: any unbanked cash	None	

**Net bank balances as at 5 July 2021** **£16,534.53**

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows

**CASH BOOK**

Opening Balance	£13,075.24
Add: Receipts in the year	£5,638.16
Less: Payments in the year	£2,178.87

**Closing balance per cash book [receipts and payments book] must equal net bank balances above** **£16,534.53**

Account Number 07572433  
Branch sort code 01-07-80  
National Westminster Bank Plc

MOSTON PARISH COUNCIL

BIC NWBK GB 2L  
IBAN GB46 NWBK 0107 8007 5724 33

NatWest		Current Account		
Date	Details	Withdrawn	Paid in	Balance
5 Jul 2021	BROUGHT FORWARD			12,337.14
7 Jul	Cheque 000691	25.00		12,312.14
2 Aug	Standing Order KRISTINE PEMBERTON SALARY FP 02/08/21 30 02013014065272000N	235.39		12,076.75