



## **Moston Parish Council**

**Minutes for the Meeting held on Tuesday 5<sup>th</sup> January 2021 at  
7.30pm**

**Meeting to be held on zoom:**

<https://us02web.zoom.us/j/86039737387>

**PRESENT** Councillors:

A Roscoe (Chair)  
A Holder  
D Nixon  
S Harrop  
P Buckley  
C House  
T Brooker

The Clerk to the Council: Kristine Pemberton

Also present were 3 members of the public.

The meeting started at 7.30pm

**1. TO RECEIVE NOMINATIONS FOR AND TO ELECT A VICE- CHAIRMAN.**

Cllr Nixon has agreed to stand as Vice Chairman when Cllr Holder leaves the parish

**2. APOLOGIES FOR ABSENCE**

None

**3. DECLARATIONS OF INTEREST**

None

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The Chairman of the meeting adjourned the meeting to allow questions from members of the public. There were none.

The Chairman reconvened the Council Meeting.

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**4. TO APPROVE THE MINUTES OF THE MEETING HELD ON 3<sup>RD</sup> NOVEMBER 2020**

It was resolved to approve the minutes of the meeting of 3<sup>rd</sup> November 2020 a correct record. The minutes were duly signed by Cllr Roscoe as Chairman of the meeting.

**5. TO AGREE RESPONSE TO SPEEDING QUESTIONNAIRE**

Agreed response to be submitted high lighting that as most of the Moston Lanes have National Speed Limit managing the speed of vehicles is difficult

**6. TO RECEIVE AN UPDATE ON THE LETTER REGARDING FLY TIPPING**

Cllr Roscoe provided update on response received. Unfortunately the fly tipping continues

**7. TO RECEIVE AN UPDATE ON SOME PLANNING ISSUES INCLUDING THE GLEBE FARM APPLICATION**

Briefing notes were provided regarding the track at the side of the moat between Plant Lane and Oakwood Lane. Resolved to purchase 2 signs for each end of the track to indicate that part of the path is SSSI and a Nature Reserve.

20/5790C Greenbank farm planning application was received today and will be discussed at the February meeting

20/5507D Land East of Warmingham Lane – After discussions with Seddon Homes it has been established that as development happens construction traffic will not use Moston lanes south of the site

20/5702C Glebe Farm – This application is in Moston but is currently showing the incorrect location. **Resolved to contact Cheshire East to correct this and potentially request a meeting**

Wallsingham Planning have requested a meeting to discuss the improvements to the footpath from Albion Lock and further development on the site. The developers are still awaiting approval of application 17/5070C before work can commence on the footpath improvements. A meeting has been arranged

**8. TO RECEIVE AN UPDATE ON PARISH IMPROVEMENT PROJECTS PLANNED FOR THIS YEAR:**

**8.1 Landscaping (including tree and bulb planting) – Cllr House**

Trees scheme was well received by the parish and the tree in memory of Bill Scragg has been planted

**8.2 Relocation of phonebox/ Maintenance of Green – Cllr Harrop**

**8.3 Refurbishment of street furniture**

The application to add the path from Plant Lane to Dragons Lane onto the Definitive Map has been passed to The Planning Inspectorate

**Resolved to use a contractor to repair the broken fencing up to a cost of £300**

**9. FINANCES (RFO)**

(Details to be circulated prior to meeting where appropriate.)

**9.1 To approve payments and receipts**

The payments and receipts were received by the council

**9.2 To receive the bank reconciliation**

The bank reconciliation was received by the council

**9.3 To receive expenditure against budget to date**

The Council received the expenditure against budget

**9.4 To decide on Precept requirements**

**Resolved to accept the suggested budget for 2021-2022 and that a precept of £10,961 will be requested which will maintain household contribution the same as for 2020-2021.**

**10. CORRESPONDENCE**

None

**11. MEMBERS ITEMS AND REPORTS AND ITEMS FROM CHESHIRE EAST COUNCILLOR IF PRESENT**

Follow-up was provided on items discussed at the November meeting:

The diversion signs which had been left on Moston lanes for many months were removed the day after the meeting.

Following the death of the dog at the Sandbach Flashes signs have now been erected which are clear and indicate the danger and the responsibility of dog owners

Cllr Nixon has resolved concerns with Taylor Wimpey about no through road signs on Albion Lock and there may be a solution

Concern was raised about the general state of Moston roads with considerable damage to the road surface. All councillors were asked to report these issues to highways. It was suggested that this would be added to a Neighbourhood Watch mailing to ask residents to also report issues

**12. ANY OTHER BUSINESS**

None

**13. DATE/TIME AND PLACE OF NEXT MEETING**

The next Moston Parish Council meeting will take place on Tuesday, 2<sup>nd</sup> March 2021 and will be held by zoom.

Meeting closed at 9pm

## Briefing materials

### Item 9.1 Payments and Receipts since 3<sup>rd</sup> November

#### Payments:

Cheque date or payment date	Type of Transaction	Cheque Number	Recipient	Details	Total Amount
01/11/2020	SO	SO	K Pemberton	Salary	£235.39
25/11/2020	Cheque	675	K Pemberton	Salary - payrise back pay. 6 months @ 6.29	£37.74
25/11/2020	Cheque	676	SPS	5480	£39.60
25/11/2020	Cheque	677	D Nixon	Registry search	£6.00
25/11/2020	Cheque	678	K Pemberton	Cartridge save - ink cartridgs	£23.14
25/11/2020	Cheque	679	Morreys	Trees for free tree scheme	£368.50
01/12/2020	SO	SO	K Pemberton	Salary	£235.39
29/12/2020	Cheque	680	D Nixon	Mileage for trees and registry	£27.75
29/12/2020	Cheque	681	SLCC	Annual membership	£80.00

#### Receipts:

30/09/2020	BACS	Natwest	Interest	£0.05
30/10/2020	BACS	Natwest	Interest	£0.04
30/11/2020	BACS	Natwest	Interest	£0.04

Item 9.2 Bank reconciliation

**Bank Reconciliation - 4 December 2020**

**MOSTON PARISH COUNCIL**

**Financial year ending 31 March 2021**

Prepared by: Kristine Pemberton, Parish Clerk & RFO

Balance per bank statements as at 4 December 2020	£	£
Current Account (07572433)	£10,057.11	
Reserve Account (at 4 Dec 20)	£5,019.33	
		£15,076.44
Less: any unrepresented cheques		
679 Morreys	£368.50	
678 K Pemberton	£23.14	
677 D nixon	£6.00	
676 sps	£39.60	
675 K Pemberton	£37.74	
		£474.98
Add: any unbanked cash	None	


**Net bank balances as at 4 December 2020** **£14,601.46**

**The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows**


**CASH BOOK**

Opening Balance	£7,884.64
Add: Receipts in the year	£10,727.02
Less: Payments in the year	£4,010.20

**Closing balance per cash book [receipts and payments book] must equal net bank balances above** **£14,601.46**

 **Current Account**

Date	Details	Withdrawn	Paid in	Balance
5 Nov 2020	BROUGHT FORWARD			10,292.50
1 Dec	Standing Order KRISTINE PEMBERTON SALARY FP 01/12/20 30 35023115948953000N	235.39		10,057.11

 **Business Reserve Account**

Date	Details	Withdrawn	Paid in	Balance
4 Sep 2020	BROUGHT FORWARD			5,019.20
30 Sep	Interest 30SEP-GRS 96473193		0.05	5,019.25
30 Oct	Interest 30OCT-GRS 96473193		0.04	5,019.29
30 Nov	Interest 30NOV-GRS 96473193		0.04	5,019.33

## Item 9.3 Expenditure vs budget

### MOSTON PARISH COUNCIL BUDGET AND EXPENDITURE 2020/2021 to dec 2020

EXPENDITURE	Budget 2020-2021	Expenditure to date (net)	Predicted at year end	% Pred Budget spent	Budget 2021-2022
Clerk's Salary	£3,000.00	£1,876.83	<b>£2,583.00</b>	<b>86%</b>	£3,000.00
General admin:	£200.00	£39.72	<b>£39.72</b>	<b>20%</b>	£200.00
Website/ICT costs	£300.00	£143.88	<b>£538.00</b>	<b>179%</b>	£600.00
Insurance (Paid annually)	£250.00	£202.29	<b>£202.29</b>	<b>81%</b>	£250.00
Payroll Costs	£150.00	£79.20	<b>£118.80</b>	<b>79%</b>	£150.00
Audit Fees- Internal (paid annually)	£150.00	£133.00	<b>£133.00</b>	<b>89%</b>	£150.00
Subscriptions	£350.00	£197.20	<b>£275.00</b>	<b>79%</b>	£350.00
Meeting Room Hire	£150.00	£0.00	<b>£0.00</b>	<b>0%</b>	£150.00
Training	£300.00	£0.00	<b>£0.00</b>	<b>0%</b>	£300.00
Planning support (includes reserves)	£6,500.00	£202.20	<b>£250.00</b>	<b>4%</b>	£11,052.00
Landscaping such as tree and bulb planting	£500.00	£47.42	<b>£460.00</b>	<b>92%</b>	£1,000.00
Maintenance of Moston Green	£500.00	£0.00	<b>£0.00</b>	<b>0%</b>	£200.00
Refurbishment of street furniture	£2,000.00	£309.03	<b>£309.03</b>	<b>15%</b>	
Parish Improvements					£3,000.00
<b>TOTAL</b>	<b>£14,350.00</b>	<b>£3,230.77</b>	<b>£4,908.84</b>		<b>£20,350.00</b>
Less expected carried forward					£9,441.16
Precept request					£10,960.84

Landscaping - includes tree scheme, bulbs, planters and flowers, work on canal

Maintenance of Moston Green – includes improving path to phonebox

Parish improvements- includes signage, noticeboards, traffic calming, broadband, improvement of roads and drainage