



Moston Parish Council

**Agenda for the Meeting to be held on Tuesday 3rd November 2020 at
7.30pm**

Meeting to be held on zoom:

<https://us02web.zoom.us/j/8695752122>

- 1. TO RECEIVE NOMINATIONS FOR AND TO ELECT A CHAIRMAN.**
- 2. TO RECEIVE NOMINATIONS FOR AND TO ELECT A VICE- CHAIRMAN.**
- 3. APOLOGIES FOR ABSENCE**
- 4. DECLARATIONS OF INTEREST**

The Chairman of the meeting will adjourn the meeting to allow questions from members of the public.

Following the questions, the Chairman will reconvene the Council Meeting.

- 5. TO APPROVE THE MINUTES OF THE MEETING HELD ON 1ST SEPTEMBER 2020**
- 6. TO AGREE SCHEDULE OF MEETINGS FOR 2021**
- 7. TO PROVIDE AN UPDATE ON FOOTPATHS IN MOSTON**
- 8. TO RECEIVE AN UPDATE ON PARISH IMPROVEMENT PROJECTS PLANNED FOR THIS YEAR:**
 - 8.1 Landscaping (including tree and bulb planting) – Cllr House**
 - 8.2 Relocation of phonebox/ Maintenance of Green – Cllr Harrop**
 - 8.3 Refurbishment of street furniture**
- 9. FINANCES (RFO)**

(Details to be circulated prior to meeting where appropriate.)

- 9.1 To approve payments and receipts**
- 9.2 To receive the bank reconciliation**
- 9.3 To receive expenditure against budget to date**

10. CORRESPONDENCE

To receive correspondence

11. MEMBERS ITEMS AND REPORTS AND ITEMS FROM CHESHIRE EAST COUNCILLOR IF PRESENT

12. ANY OTHER BUSINESS

13. DATE/TIME AND PLACE OF NEXT MEETING

The next Moston Parish Council meeting will take place on Tuesday, 5th January 2021 and will be held by zoom.

Briefing materials

Item 9.1 Payments and Receipts since 1st September

Payments:

Cheque date or payment date	Type of Transaction	Cheque Number	Recipient	Details	Total Amount
01/09/2020	SO	SO	K Pemberton	Salary	£229.10
01/10/2020	SO	SO	K Pemberton	Salary	£229.10
09/10/2020	Cheque	674	Trade UK account	plants, paint	£56.91
30/06/2020	BACS	NAtwest		Interest	£0.04
31/07/2020	BACS	NAtwest		Interest	£0.04
28/08/2020	BACS	NAtwest		Interest	£0.04
01/09/2020	BACS	Cheshire East		Precept	£5,000.00

Item 9.2 Bank reconciliation

Bank Reconciliation - 5 October 2020

MOSTON PARISH COUNCIL

Financial year ending 31 March 2021

Prepared by: Kristine Pemberton, Parish Clerk & RFO

Balance per bank statements as at 5 October 2020	£	£	
Current Account (07572433)	£10,584.80		
Reserve Account (at 4 Sep 20)	£5,019.20		
		£15,604.00	
Less: any unrepresented cheques			
		£0.00	
Add: any unbanked cash	None		
Net bank balances as at 5 October 2020		£15,604.00	
The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows			
<u>CASH BOOK</u>			
Opening Balance		£7,884.64	
Add: Receipts in the year		£10,726.89	
Less: Payments in the year		£3,007.53	
Closing balance per cash book [receipts and payments book] must equal net bank balances above		£15,604.00	£0.00

Item 9.3 Expenditure vs budget

MOSTON PARISH COUNCIL BUDGET AND EXPENDITURE 2020/2021 to 31 October 2020

EXPENDITURE	Budget 2020-2021	Expenditure to date (net)	Difference v budget	% of budget spend
Clerk's Salary	£3,000.00	£1,603.70	£1,396.30	53%
General admin:	£200.00	£39.72	£160.28	20%
Website/ICT costs	£300.00	£143.88	£156.12	48%
Insurance (Paid annually)	£250.00	£202.29	£47.71	81%
Payroll Costs	£150.00	£79.20	£70.80	53%
Audit Fees- Internal (paid annually)	£150.00	£133.00	£17.00	89%
Subscriptions	£350.00	£197.20	£152.80	56%
Meeting Room Hire	£150.00	£0.00	£150.00	0%
Training	£300.00	£0.00	£300.00	0%
Planning support (includes reserves)	£6,500.00	£196.20	£6,303.80	3%
Landscaping such as tree and bulb planting	£500.00	£47.42	£452.58	9%
Maintenance of Moston Green	£500.00	£0.00	£500.00	0%
Refurbishment of street furniture	£2,000.00	£309.03	£1,690.97	15%
TOTAL	£14,350.00	£2,951.64		

Maintenance of Moston Green – includes
improving path to phonebox
Refurbishment of street furniture includes
possibly: Signage for lanes, horse riding
signs, noticeboards, traffic calming