



Moston Parish Council

Minutes for the Meeting held on Tuesday, 5th November 2019, in Warmingham Village Hall, Warmingham at 7.30pm

PRESENT Councillors:

A Holder (Chair)
D Nixon
C House
S Harrop
A Roscoe

The Clerk to the Council: Kristine Pemberton

Also present were 8 members of the public.

The meeting started at 19.30

1. APOLOGIES FOR ABSENCE

None

2. DECLARATIONS OF INTEREST

None

The Chairman of the meeting will adjourn the meeting to allow questions from members of the public. There were none.

Following the questions, the Chairman will reconvene the Council Meeting.

3. TO APPROVE THE MINUTES OF THE MEETING HELD ON 3RD SEPTEMBER 2019.

It was resolved to approve the minutes of the meeting of 3rd September 2019 a correct record. The minutes were duly signed by Cllr Holder as Chairman of the meeting

4. TO RECEIVE AN UPDATE ON PARISH IMPROVEMENT PROJECTS PLANNED FOR THIS YEAR:

4.1 Landscaping (including tree and bulb planting) – Cllr House

Bulbs have arrived and will be planted along the canal and on Plant Lane

4.2 Relocation of phonebox – Cllr Harrop

Maps are now in position. Will review in the Spring and possibly install a path to the phone box and bench

Resolved to allow local businesses to advertise for a small fee

4.3 Noticeboard for Albion Lock

Cllr Roscoe has joined the Albion Lock facebook page and is posting relevant items on there. **Resolved that a physical noticeboard is not required.**

5. TO DECIDE ON RESPONSE TO REQUEST FOR FINANCIAL SUPPORT FOR ST LEONARDS CHURCH YARD

Resolved to donate £250 to support the grounds maintenance as a one-off donation

6. TO AGREE SCHEDULE OF MEETINGS FOR 2020

Resolved to accept the meeting schedule

7. UPDATE ON SEARCH FOR NEW COUNCILLORS

Resolved that there will be an extra council meeting in December to co-opt any new councillors

8. TO DISCUSS AND AGREE ANY ACTIONS REQUIRED ON HEDGEROWS

Cllr Nixon will discuss any hedgerows causing safety concerns with Cheshire Highways

9. TO DISCUSS AND AGREE ANY ACTIONS REQUIRED ON LOCAL FLOODING

Cllr Nixon to discuss with Cheshire Highways as recently there have been several areas of concern

10. TO DISCUSS AND AGREE ANY ACTIONS REQUIRED ON BROADBAND

Cllr Harrop to investigate if Connecting Cheshire is still operating and raise with BT if required

11. FINANCES (RFO)

(Details to be circulated prior to meeting where appropriate.)

11.1 To approve payments and receipts.

The payments and receipts were approved by the council

11.2 To receive the bank reconciliation and expenditure against budget to date

The council received the bank reconciliation and expenditure against budget

11.3 Initial discussion on Precept requirements

All Councillors to consider precept requirements, investigate budget and let clerk know in advance of January meeting. Potentially renovation of noticeboards may be required

12. CORRESPONDENCE

Correspondence received

13. MEMBERS ITEMS AND REPORTS AND ITEMS FROM CHESHIRE EAST COUNCILLOR IF PRESENT

None

14. ANY OTHER BUSINESS

None

15. DATE/TIME AND PLACE OF NEXT MEETING

The next Moston Parish Council meeting will take place on Tuesday, 3rd December 2019 at Warmingham Village Hall.

Briefing notes for 5

Dear Councillors

We would be very grateful if the Parish Council would consider a donation to the upkeep of St Leonards Church yard.

As you are aware the church is the centre of the village and community and is seen by all passing traffic. We try to keep the church yard as tidy as possible but this season it has been a bit of a problem trying to keep the grass cut as unfortunately the community service people were unable to continue coming and partly due to the wet weather. We would also like to have the rails and church gates painted.

We are very thankful for any help/support the Parish Council are able to give and look forward to hearing from you.

Yours sincerely

Janet Furber
Secretary/Church warden

Calendar of Meetings 2020 To be held at Warmingham Village Hall

3 December 2019	7.30pm Council Meeting 7.45pm Planning Committee
7 January 2020	7.30pm Council Meeting 8.15pm Planning Committee
4 February 2020	7.30pm Planning Committee
3 March 2020	7pm Annual Parish Meeting 7.30pm Council Meeting 8.15pm Planning Committee
7 April 2020	7.30pm Planning Committee
5 May 2020	7.30pm Annual meeting of the Parish Council 8.15pm Planning Committee
2 June 2020	7.30pm Planning Committee
7 July 2020	7.30pm Council Meeting 8.15pm Planning Committee
4 August 2020	7.30pm Planning Committee
1 September 2020	7.30pm Council Meeting 8.15pm Planning Committee
6 October 2020	7.30pm Planning Committee
3 November 2020	7.30pm Council Meeting 8.15pm Planning Committee
1 December 2020	7.30pm Planning Committee

The agenda will be published on the parish council website mostonparishcouncil.org, the weekend before any meeting and further information if required can be obtained from the clerk.

If any of the meetings are cancelled and dates or venues changed they will be displayed on the notice boards and website
Timings are approximate

Briefing notes for 8.1
Payments

Cheque date or payment date	Type of Transaction	Cheque Number	Recipient	Details	Total Amount
01/10/2019	SO	SO	K Pemberton	Salary	£229.10
01/10/2019	Cheque	639	cartridge save	coloured ink cartridges and paper	£66.76
01/10/2019	Cheque	641	D Nixon	Bark, flowers for around Tetton post	£67.83
01/10/2019	Cheque	641	D Nixon	Register searches	£33.00
01/11/2019	SO	SO	K Pemberton	Salary	£229.10
05/11/2019	Cheque		J Parkers	Bulbs	£540.00
05/11/2019	Cheque		Civitas	Civitas	£142.50
05/11/2019	Cheque		Civitas	Civitas	£218.50

Receipts

06/08/2019	BACS	HMRC		Vat for 2018_2019 year	£1,267.03
03/09/2019	BACS	Cheshire East		Precept	£4,500.00

Briefing Notes for 8.2

Bank Reconciliation - 4 October 2019
MOSTON PARISH COUNCIL
Financial year ending 31 March 2020

Prepared by: Kristine Pemberton, Parish Clerk & RFO
 Checked by:
 Date:

Balance per bank statements as at 4 oct 2019	£	£
Current Account (07572433)	£7,301.38	
Reserve Account (at 5 jun)	£5,009.08	
		£12,310.46
Less: any unrepresented cheques		
639 cartridge save	£66.76	
641 d nixon	£100.83	
		£167.59
Add: any unbanked cash	None	


Net bank balances as at 5 Aug 2019 **£12,142.87**

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows

CASH BOOK

Opening Balance	£5,829.72
Add: Receipts in the year	£11,077.76
Less: Payments in the year	£4,764.61


Closing balance per cash book [receipts and payments book] must equal net bank balances above **£12,142.87**



Current Account

Branch details
 Sandbach Branch
 Hightown
 Sandbach
 Cheshire
 CH11 1JY

I32500/00252152/F 010780/01452



KRISTINE PEMBERTON
 MOSS HOUSE, PLANT LANE
 MOSTON, SANDBACH
 CHESHIRE
 CH11 3PG

Summary 5 Sep 2019 to 4 Oct 2019

Sheet 457

Previous balance	7,563.48
Withdrawn	262.10
Paid in	0.00
New balance	7,301.38

Your deposit is eligible for protection under the Financial Services Compensation Scheme (FSCS). An FSCS Information Sheet and list of exclusions will be provided to you on an annual basis. For further information about the compensation provided by the FSCS, refer to the FSCS website at www.FSCS.org.uk

MOSTON PARISH COUNCIL
 BUDGET AND EXPENDITURE 2019/2020 to end Oct 2019

EXPENDITURE	Budget 2019-2020	Expenditure to date (net)	Difference v budget	% of budget spend
Clerk's Salary	£2,840.00	£1,866.49	£973.51	66%
General admin:	£200.00	£55.63	£144.37	28%
Website/ICT costs	£300.00	£0.00	£300.00	0%
Insurance (Paid annually)	£250.00	£190.89	£59.11	76%
Payroll Costs	£100.00	£66.00	£34.00	66%
Audit Fees- Internal (paid annually)	£150.00	£122.40	£27.60	82%
Subscriptions	£350.00	£197.20	£152.80	56%
Meeting Room Hire	£200.00	£0.00	£200.00	0%
Training	£300.00	£0.00	£300.00	0%
Planning support*	£1,000.00	£1,000.00	£0.00	100%
Landscaping such as tree and bulb planting / maintenance	£500.00	£594.54	-£94.54	119%
Maintenance of Moston Green	£500.00	£60.80	£439.20	12%
Moving phonebox	£200.00	£61.18	£138.82	31%
Noticeboard for Albion Lock	£500.00	£0.00	£500.00	0%
Clean-up	£809.00	£614.63	£194.37	76%
Planning reserves ***	£6,610.00	£535.65	£6,074.35	8%
TOTAL	£14,000.00	£5,365.41		

NB Expenditure presented Net (from VAT) from Oct 19