



Moston Parish Council

**Agenda for the Meeting to be held on Tuesday, 2nd July 2019, in
Warmingham Village Hall, Warmingham at 7.30pm**

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

The Chairman of the meeting will adjourn the meeting to allow questions from members of the public.

Following the questions, the Chairman will reconvene the Council Meeting.

3. TO APPROVE THE MINUTES OF THE MEETING HELD ON 14TH MAY 2019.

4. TO DISCUSS AND APPROVE THE RISK REGISTER

5. TO RECEIVE AN UPDATE ON PARISH IMPROVEMENT PROJECTS PLANNED FOR THIS YEAR:

- 5.1 Landscaping (including tree and bulb planting) – Cllr House**
- 5.2 Maintenance of Moston Green and relocation of phonebox – Cllr Harrop**
- 5.3 Noticeboard for Albion Lock**

6. TO DISCUSS PURCHASE OF BENCH FOR LOCAL GREEN SPACE AT CORNER OF PLANT AND DRAGONS LANE

7. FINANCES (RFO)

(Details to be circulated prior to meeting where appropriate.)

- 7.1 To approve payments and receipts.**
- 7.2 To receive the bank reconciliation and expenditure against budget to date**
- 7.3 To receive the internal audit outcome**

8. CORRESPONDENCE

To receive correspondence

Alsager Neighbourhood Plan received

9. MEMBERS ITEMS AND REPORTS AND ITEMS FROM CHESHIRE EAST COUNCILLOR IF PRESENT

10. ANY OTHER BUSINESS

11. DATE/TIME AND PLACE OF NEXT MEETING

The next Moston Parish Council meeting will take place on Tuesday, 3rd September 2018. Venue to be confirmed

Appendix

Briefing notes for 7.1 payments and receipts

Date	Type of Transaction	Received From	Details	Total Amount
12/04/2019	BACS	Cheshire East	Precept	£4,500.00
30/04/2019	BACS	NATWEST	Interest	£0.88
29/05/2019	BACS	Cheshire East	Tidy	£809.00
31/05/2019	BACS	NATWEST	Interest	£0.85

Cheque date or payment date	Type of Transaction	Cheque Number	Recipient	Details	Total Amount
01/04/2019	SO	SO	K Pemberton	Salary	£223.19
01/05/2019	SO	SO	K Pemberton	Salary	£229.10
14/05/2019	Cheque	626	CHALC	annual membership	£142.20
14/05/2019	Cheque	627	Civitas	planning support for appeals	£1,312.58
14/05/2019	Cheque	628	Zurich	insurance	£190.89
14/05/2019	Cheque	629	Cheshire Community Action	annual membership	£20.00
14/05/2019	Cheque	630	SPS	Payroll services	£33.00
14/05/2019	Cheque	631	Dave Nixon	Land registry and building materials for Moston Green and Tetton lane post	£163.57
01/06/2019	SO	SO	K Pemberton	Salary	£229.10
01/07/2019	SO	SO	K Pemberton	Salary	£229.10

02/07/2019	Cheque	K Pemberton	Mileage expenses	£39.60
02/07/2019	Cheque	JDH Business Services	Internal Audit Fee	£146.88
05/07/2019	DD	ICO	annual membership	£35.00

Briefing notes for 7.2 bank rec and expenditure vs budget

MOSTON PARISH COUNCIL
BUDGET AND EXPENDITURE 2019/2020 to end June 2019

	Budget 2019-2020	Expenditure to date	Difference v budget	% of budget spend
EXPENDITURE				
Clerk's Salary	£2,840.00	£681.39	£2,158.61	24%
General admin:	£200.00	£0.00	£200.00	0%
Website/ICT costs	£300.00	£0.00	£300.00	0%
Insurance (Paid annually)	£250.00	£190.89	£59.11	76%
Payroll Costs	£100.00	£33.00	£67.00	33%
Audit Fees- Internal (paid annually)	£150.00	£146.80	£3.20	98%
Subscriptions	£350.00	£162.20	£187.80	46%
Meeting Room Hire	£200.00	£0.00	£200.00	0%
Training	£300.00	£0.00	£300.00	0%
Planning support*	£1,000.00	£1,000.00	£0.00	100%
Landscaping such as tree and bulb planting / maintenance	£500.00	£36.16	£463.84	7%
Maintenance of Moston Green	£500.00	£0.00	£500.00	0%
Moving phonebox	£200.00	£73.41	£126.59	37%
Noticeboard for Albion Lock	£500.00	£0.00	£500.00	0%
Planning reserves ***	£6,610.00	£366.58	£6,243.42	6%
TOTAL	£14,000.00			

