



Moston Parish Council

**Minutes for the Meeting held on Tuesday, 5th March 2019, in
Warmingham Village Hall, Warmingham at 7.30pm.**

PRESENT Councillors:

A Holder (Chair)
D Nixon
S Harrop
R Beech
C House
A Roscoe
J Wray

The Clerk to the Council: Kristine Pemberton

Also present were 12 members of the public.

The meeting started at 8.00pm

1. APOLOGIES FOR ABSENCE

Cllr's Musgrave, Sant

2. DECLARATIONS OF INTEREST

None

The Chairman adjourned the meeting to allow questions from members of the public.
There were none. The Chairman reconvened the Planning Committee Meeting.

3. TO APPROVE THE MINUTES OF THE MEETING HELD ON 8TH JANUARY 2019

It was resolved to approve the minutes of the meetings of 8th January 2019 as correct record. The minutes were duly signed by Cllr Holder as Chairman of the meeting.

4. TO RECEIVE AN UPDATE ON PARISH IMPROVEMENT PROJECTS PLANNED FOR THIS YEAR:

4.1 Sign post restoration – Cllr Nixon

Sign post has been restored and small posts and chains will soon be added as discussed in Annual Parish Meeting.

4.2 Tree and bulb planting – Cllr Sant

A subgroup will agree plan for tree planting as discussed in Annual Parish Meeting.

4.3 Maintenance of Moston Green and relocation of phonebox – Cllr Harrop

Resolved to halt work to transfer ownership of the green as discussed in Annual Parish Meeting.

Phonebox is complete and is ready to be moved.

5. TO DISCUSS AND AGREE ANY FEEDBACK REQUIRED ON PROPOSAL TO NAME NEW STREET AT ALBION LOCK

Resolved to agree to proposal to name the new street ‘James Brindley Way’

6. TO RECEIVE INFORMATION ON UPCOMING ELECTION

Received information and nomination packs for upcoming election

7. FINANCES (RFO)

(Details to be circulated prior to meeting where appropriate.)

7.1 To approve payments and receipts.

The payments and receipts since 8th January 2019 were approved by the Council.

7.2 To receive the bank reconciliation and expenditure against budget to date

The council received the bank reconciliation and expenditure against budget

8. CORRESPONDENCE

None

9. MEMBERS ITEMS AND REPORTS AND ITEMS FROM CHESHIRE EAST COUNCILLOR IF PRESENT

None

10. ANY OTHER BUSINESS

None

11. DATE/TIME AND PLACE OF NEXT MEETING

The next Moston Parish Council meeting will take place on Tuesday, 7th May 2019 at Warmingham Village Hall

Meeting concluded 8.30pm

Appendix

Briefing material for 7.1 Payments and receipts

01/02/2019	SO	SO	K Pemberton	Salary	£223.19
28/02/2019	Cheque	618	Little Post & chain company	Post and chains for round tetton lane finger post	£166.14
28/02/2019	Cheque	619	Signpost restoration Ltd	Tetton finger post restoration	£1,302.00
01/03/2019	SO	SO	K Pemberton	Salary	£223.19
05/03/2019	Cheque	620	SPS Ltd	Payroll services	£24.00
05/03/2019	Cheque	621	Kristine Pemberton	Office 365 annual fee	£59.99
05/03/2019	Cheque	622	Netwise UK	Premium Package support and maintenance	£300.00

Briefing material for 7.2

Bank reconciliation

Bank Reconciliation - February 2019

MOSTON PARISH COUNCIL

Financial year ending 31 March 2019

Prepared by: Kristine Pemberton, Parish Clerk & RFO

Checked by:

Date:

Balance per bank statements as at 1 March 2019	£	£
Current Account (07572433)	£3,113.88	
Reserve Account (at 1 mar)	£5,006.55	
		£8,120.43

Less: any unrepresented cheques		
604 SPS	£24.00	
618 little post & chain	£166.14	
619 sign post restoration	£1,302.00	
620 SPS	£24.00	
621 kpemberton	£59.99	
622 netwise	£300.00	
		£1,876.13

Add: any unbanked cash None

Net bank balances as at 30 Dec 2018 £6,244.30

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows

CASH BOOK

Opening Balance	£10,168.52
Add: Receipts in the year	£9,237.06
Less: Payments in the year	£13,161.28

Closing balance per cash book [receipts and payments book] must equal net bank balances above £6,244.30

At 01 March 2019 12:04 pm

Branch Sort Code: 010780
Account Number: 96473193 - Business Reserve Account Page 01 of 01

Date	Type	Description	Withdrawn	Paid In	Balance
28-Feb-2019	Interest	28FEB GRS 96473193		£0.77	£5,006.55
31-Jan-2019	Interest	31JAN GRS 96473193		£0.85	£5,005.78
31-Dec-2018	Interest	31DEC GRS 96473193		£0.85	£5,004.93
05-Dec-2018	STATEMENT PRODUCED				
30-Nov-2018	Interest	30NOV GRS 96473193		£0.82	£5,004.08
31-Oct-2018	Interest	31OCT GRS 96473193		£0.84	£5,003.26
28-Sep-2018	Interest	28SEP GRS 96473193		£0.19	£5,002.42

Mini Statement
at 01-Mar-2019 12:02:52
BUSINESS CURRENT
Account No. 07572433 Sandbach 010780

Date	Description	Amount(+/-)
27-Dec-2018	Cheque Serial Number 000614	£78.00-
02-Jan-2019	Standing Order	£223.19-
14-Jan-2019	Cheque Serial Number 000617	£21.00-
16-Jan-2019	Cheque Serial Number 000616	£3600.00-
01-Feb-2019	Standing Order	£223.19-
01-Mar-2019	Standing Order	£223.19-
	BALANCE	£3113.88+

Items with today's date have still to be confirmed and are included for information purposes only. For Bank Use Only : Cash Number 03

Expenditure vs budget

**MOSTON PARISH COUNCIL
BUDGET AND EXPENDITURE 2018/2019 to end 5 march 2019**

<u>EXPENDITURE</u>	Budget 2018-2019	Expenditure to date	Difference v budget	% of budget spend
-				
Clerk's Salary	£2,840.00	£2,797.01	£42.99	98%
General admin:	£200.00	£223.24	-£23.24	112%
Print cartridges		£182.92		
Other Stationery		£40.32		
Website/ICT costs	£150.00	£359.99	-£209.99	240%
Insurance (Paid annually)	£250.00	£190.89	£59.11	76%
Payroll Costs	£160.00	£120.00	£40.00	75%
Audit Fees- Internal (paid annually)	£150.00	£141.60	£8.40	94%
Subscriptions:	£350.00	£242.20	£107.80	69%
Meeting Room Hire	£200.00	£100.00	£100.00	50%
Training	£300.00	£305.16	-£5.16	102%
Grants/S137 Donations	£400.00	£0.00	£400.00	0%
Other Council Costs/Miscellaneous:	£5,500.00	£2,924.07	£2,575.93	53%
Planning support*	£1,000.00	£822.04	£177.96	82%
Signpost Restoration	£2,500.00	£1,468.14	£1,031.86	59%
Landscaping such as tree and bulb planting / maintenance	£1,000.00	£425.40	£574.60	43%
Maintenance of Moston Green	£500.00	£0.00	£500.00	0%
Moving phonebox	£500.00	£208.49	£291.51	42%
Transparency grant - website	£963.00	£899.00	£64.00	93%
Planning reserves ***	£4,000.00	£4,000.00		100%
General reserves ****	£3,000.00			0%
Neighbourhood Plan	£500.00	£858.12	-£358.12	172%
TOTAL	£18,963.00	£13,161.28	£5,801.72	69%