

8. PLANNING COMMITTEE CHAIRMAN/VICE-CHAIRMAN

Resolved: That the Planning Committee Chairman be Cllr Holder, and Vice-Chairman Cllr Sant.

9. INTERNAL AUDITOR

Resolved: That JDH Business Solutions be appointed as internal auditor for 2016/17.

10. PAYROLL

Resolved: that CVS Cheshire East be appointed for monthly payroll services 2016/17.

11. CALENDAR OF MEETINGS

Resolved: the Calendar of Meetings 2016/17 is approved..

12. ACCOUNTS AND ANNUAL RETURN FOR THE YEAR ENDED 31 MARCH 2016

Copies of the Internal Audit report had been circulated to all Members and required actions clarified by the Clerk.

Resolved: that

- i. The Annual Governance Statement for the year ended 31 March 2016 is approved and signed by the Chairman.
- ii. The Accounting Statements for the year ended 31 March 2016 are approved as accurate records.

13. PAYMENTS

13.1 Payments July 2015 – 31 March 2016

The Clerk confirmed the payments made July 2015 – 31 March 2016 had been approved at relevant Council meetings however, due to admin error, were not submitted along with the minutes for internal audit. As such, it was required that the list of payments be detailed and approved to complete the audit action ahead of the next review.

Resolved: payments made 1 July 2015 – 31 March 2016 are approved as:

01/07/2015	A Bowland	Salary	S/O	£161.67
01/07/2015	A Bowland	Salary	S/O	£15.00
22/07/2015	ChALC	Training	BACS	£60.00
03/08/2015	A Bowland	Salary	S/O	£161.67
03/08/2015	A Bowland	Salary	S/O	£15.00
20/08/2015	Lyreco	Stationery	BACS	£54.18
01/09/2015	A Bowland	Salary	S/O	£161.67
01/09/2015	A Bowland	Salary	S/O	£15.00
12/11/2015	K Pepper	Interim Clerk Payment	CHQ 503	257.72
10/12/2015	A Bowland	Settlement	CHQ 501	£447.70
		Reimbursement Land		
09/11/2015	D Nixon	Searches	CHQ 502	£93.00

08/12/2015	K Pepper	Clerk Salary/HMRC (Paye)	CHQ 504	£237.86
05/01/2016	K Pepper	Clerk Salary/HMRC (Paye)	CHQ 505	£273.87
		Reimbursement Website		
02/02/2016	S Harrop	Cost	CHQ 506	£76.76
02/02/2016	K Pepper	Clerk Salary/HMRC (Paye)	S/O	£258.97
01/03/2016	K Pepper	Clerk Salary/HMRC (Paye)	S/O	£258.97
08/03/2016	ChALC	Planning Seminar	CHQ 507	£60.00
08/03/2016	CVS Cheshire East	Payroll to March 2016	CHQ 508	£44.00
30/03/2016	K Pepper	Clerk Salary/HMRC (Paye)	S/O	£258.97
30/03/2016		Petty Cash Spend (A Bowland)		£26.44

13.2 JDH Business Solutions

Resolved: the payment of £126.00 to JDH Business Solutions for Internal Audit Year Ended 31 March 2016 be approved.

13.3 Cllr Nixon

Resolved: Expenses reimbursement of £42.00, incurred for Land Registry searches, be approved for Cllr Nixon.

14. PARISH SIGNAGE

Members were reminded that this item had been requested by residents at the Annual Parish Meeting. Discussions between some Councillors and residents to establish requirements for signage within the Parish are ongoing, with a meeting to be arranged in the near future.

Cllr Musgrave advised that, following earlier discussions on Parish Notice Boards and protecting agenda's against inclement weather, he had made arrangements for sealed boards to be prepared which would sit on the existing notice boards and would be used to protect Parish Council notices/agenda's. These will be installed in due course.

15. HIGHWAYS/LIGHTING

Cllr Roscoe continues to liaise with Cheshire East Council regarding lighting and reporting faults however, there had been no repairs to date.

LED lighting is still due to be installed, though no timetable has yet been confirmed for this work.

Resolved: Cllr Roscoe will proceed with the Parish lighting survey and arrange to meet with Cheshire East Highways supervisor to discuss requirements and timetable.

16. CORRESPONDENCE

None received.

17. AOB

Hedging

Members discussed road safety concerns surrounding over-grown hedging within the Parish and agreed the existing process for reporting problem areas to be most appropriate; this ensures that, in the first instance, concerns are

reported to the Parish Council who will then liaise with the landowner. Where suitable resolution can not be achieved, issues are then be reported to the Borough Council.

Flooding

Following recent heavy rainfall, areas of land within the Parish which appear to have drain blockages were highlighted by residents due to risk of flooding. It was confirmed that Cllr Nixon is able to discuss concerns with relevant landowners.

18. DATE/TIME AND PLACE OF NEXT MEETING

The next Moston Parish Council meeting will take place on 19 July 2016 at Warmingham Parish Hall, immediately following the Planning Committee Meeting.

CLOSED MEETING

Due to the Confidential nature of business, public and press were excluded from the meeting under the Public Bodies (Admission to Meetings) Act 1960.

19. Parish Clerk

Members received an update from Cllr Holder following his discussion with ChALC, and were advised of recruitment process and deadline for applications.

Resolved: Mrs Pepper's letter of resignation, due to evening time constraints and additional responsibility in her role at Sandbach, is received.

Meeting closed 9.10pm

Cllr A Holder, Chairman