

**Minutes of the Meeting of the Council held at 8:15pm on Tuesday,
7th November 2017, in St Peter's Church Hall, Elworth**

PRESENT

Councillors:
M Sant (Chair for the meeting)
A Roscoe
D Nixon
C House
Cheshire East Councillor: John Wray
The Clerk to the Council: Sue Davies

Also present were 11 members of the public.

1. APOLOGIES FOR ABSENCE

Councillors: A Holder, S Harrop, D Musgrave, R Beech

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

The Chairman adjourned the meeting to allow questions from members of the public. There being none, the meeting was resumed.

3. TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 5th SEPTEMBER 2017

It was resolved to approve the minutes of the meeting of 5th September 2017 as a correct record. The minutes were duly signed by Cllr Sant as Chairman of the meeting.

4. TO NOTE THE RESIGNATION OF THE CLERK

Cllr Sant thanked the Clerk and wished her well. The Clerk's contract will terminate at the end of December.

5. TO APPROVE THE DRAFT CONTRACT AND JOB SPECIFICATION FOR A NEW CLERK AND TO AGREE DEADLINES AND PROCEDURE.

The current contract was reviewed. It was suggested that the job be advertised at SPC 18 to 21 depending on experience and qualifications. In addition, the hours will be extended to 5 hours a week.

Resolved: That the suggested changes be made, and the job advertised.

6. TO REVIEW ITEMS AND ACTIONS FROM PREVIOUS MEETINGS

6.1. Albion Lock – poor lighting and footpath

Cllr Wray has nothing to feed back at present.

Action: Cllr Wray to pursue this issue.

6.2. Cheshire Railings – Tetton Lane

Cllr Nixon has had a reply from John Tickle from Cheshire East Highways. It has been ascertained that unless it's in writing from Cheshire East, the railings are the responsibility on the landowner.

6.3. HS2 Issues – an update

ChALC are arranging a meeting regarding HS2 on the 29th November 2017. Cllr Sant, Nixon and Roscoe are to attend.

6.4. Maw Green Tip

To be deferred.

7. TO REVIEW THE PARISH COUNCIL'S RISK ASSESSMENT

The risk assessment has been circulated for comment. It was agreed that all councillors should be allowed to comment, and a revision circulated for approval at the next meeting.

8. UPDATE ON ARCLID TIP

Arclid Tip has now closed and has lost its license. There is to be monitoring of fly-tipping and queues at other waste disposal centres that may be a result of this closure.

9. PARISH TO RECONSIDER WHETHER MOSTON PARISH COUNCIL SHOULD ACCEPT THE OFFER FROM CHESHIRE EAST HIGHWAYS TO HAVE A MEETING IN LIGHT OF CURRENT ISSUES IN THE PARISH.

It was agreed that Moston Parish Council should now ask for a highways meeting in light of current issues within and around the parish.

Action: The Clerk to arrange.

10. FINANCES

10.1. To receive an update on the finances relating to the Neighbourhood Plan

The grant has been approved and should be in the bank account within a few days.

10.2. To authorise the expenditure required for forthcoming Neighbourhood Plan items

Cllr Nixon and the Clerk outlined the process.

Resolved: That expenditure for any items applied for to the grant funders and which have received funding be authorised in advance to prevent delays in the process.

10.3. To approve and accept the results of the BDO external audit of the 2016/2017 accounts including matters arising.

The clerk informed that the BDP audit is complete. Issues arising were to pick up on points raised by the internal auditor: the £1 rounding error, the

production of financial regulations (complete), VAT reclaim and the allocation/purpose of reserves (currently too high at 180% of annual expenditure.)

Resolved: The receive and approve the results of the 2016/2017 internal audit.

10.4. To approve payments and receipts.

The clerk presented the list of payments for approval since the last meeting on the 5th September.

Resolved:

10.5. To receive the bank reconciliation and expenditure against budget to date.

Deferred.

10.6. To agree the process for the budget and precept setting for 2017/2018.

It was agreed that a December meeting be held to set the budget and precept for 2018/2019 prior to the departure of the Clerk.

10.7. Update on Transparency Fund Application

The Clerk has submitted an application: £350 (net) towards a computer, £100 (net) towards a printer/scanner and £200 towards software. The Clerk enquired if the Council was prepared to supplement these amounts from reserves.

Resolved: That (net values) a laptop of up to £600 be purchased and a printer up to £250 be purchased with Moston Parish Council paying the additional amounts from reserves over and above the funding applied for.

Action: The Clerk to progress the purchase of laptop, software and printer.

11. CORRESPONDENCE NOT COVERED ELSEWHERE

The Clerk and Cllr Nixon informed of correspondence received:

- Emails have been received from a resident suggesting ideas on cycling routes at Albion Lock.

Action: The Clerk to acknowledge receipt and to assure that the ideas will be considered.

- The Clerk informed of a Police Commissioners meeting on the evening of the 5th December 2017. Cllr Nixon and Cllr Roscoe have agreed to attend.
- The minutes of the CEC Brereton Rural Parishes meeting held on 26th September 2017 with Sergeant Claire Lloyd and attended by Cllr Nixon were received.
- The Clerk informed of the fire authority consultation – it was agreed that Councillors would respond as individuals.

12. MEMBERS ITEMS AND REPORTS FROM CHESHIRE EAST COUNCILLOR WRAY

12.1. Cllr Roscoe informed that, after an ecological survey as part of works to cut a willow tree down and install a new road drain, Great Crested Newts have been found at the pond on Plant lane. As a result , it will be necessary to have an ecologist on site during works.

12.2. Cllr Wray informed that Cllr Stockton is now the Portfolio Cabinet Member for Highways

12.3. A get-well card and letter are being sent to B Scragg in light of his illness.

13. DATE/TIME AND PLACE OF NEXT MEETING

Council Meeting, December 5th, 2017, St Peter's Church Hall, Elworth.

The meeting closed at 9:03pm.

Appendix 1

MOSTON PARISH COUNCIL

MEETING 7th NOVEMBER, 2017

SCHEDULE OF PAYMENTS AND RECEIPTS

Payments since meeting of 5th September 2017 :

Payee	Date	Details	Amount	Comments
Sue Davies – clerk	1/10/17	Payroll – July	£156.85	Standing Order
HMRC	1/10/17	Clerk's July tax	£6.60	Standing Order
Sue Davies – clerk	1/11/17	Payroll – August	£156.85	Standing Order
HMRC	1/11/17	Clerk's August tax	£18.20	Standing Order
TOTAL			£350.10	

Bank Balance as of 30th September 2017:

Current Account – £6,426.09

Reserve Account - £5,000.10