

**Minutes of the Meeting of the Council held at 8:15pm on Tuesday,  
4<sup>th</sup> July 2017, in St Peter's Church Hall, Elworth**

**PRESENT**

Councillors:

A Holder

M Sant

D Nixon

S Harrop

R Beech

Also present were 12 members of the public.

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**1. APOLOGIES FOR ABSENCE**

Councillors: A Roscoe, C House, D Musgrave

**2. DECLARATIONS OF INTEREST**

There were no declarations of interest.

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The Chairman adjourned the meeting to allow questions from members of the public.

There being no questions, the Chairman immediately reconvened the meeting.

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**3. TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 2<sup>nd</sup> MAY 2017**

It was resolved to approve the minutes of the meeting of 2<sup>nd</sup> May 2017 as a correct record. The minutes were duly signed by Cllr Holder as Chairman of the meeting.

**4. TO REVIEW ITEMS AND ACTIONS FROM PREVIOUS MEETINGS**

**4.1. Albion Lock – poor lighting and footpath**

Cllr Wray reported that there has been no progress. Cllr Nixon reported that the poles have now been removed. There is now a 400m gap with no lights and the path is full of potholes. Cllr Wray agreed to follow this up.

Cllr Nixon will check that the poles are removed before Cllr Wray follows up.

*Action: Cllr Wray to pursue and progress these items.*

**5. NEIGHBOURHOOD PLAN**

The previously circulated Terms of reference were considered.

**Resolved:** The Council unanimously agreed to accept the Terms of Reference of the Neighbourhood Plan Group.

**6. HS2 ISSUES**

**6.1. Request for a Meeting**

The clerk reported that HS2 representatives have requested a meeting. It was suggested that 6:30pm prior to the Planning Meeting of the 1<sup>st</sup> August 2017 be suggested.

*Action: The clerk to arrange the meeting*

**6.2. Deposit of Phase 2 Hybrid Bill**

The clerk updated the Council regarding the deposition of the bill. It was agreed to ask for the material in electronic format and, if this proves impossible, to confirm that a copy will be deposited at Sandbach Library for Moston residents' use.

*Action: The clerk to progress*

**7. TO CONSIDER AND AGREE ACTION, IF ANY, FOR THE CONDITION AND SAFETY OF THE CHESHIRE RAILINGS CLOSE TO BRIDGE FARM, TETTON LANE, MOSTON.**

Cllr Nixon informed that he has been approached by a resident from Tetton Lane asking about who has the responsibility for Cheshire Railings.

*Action: The Clerk to write to Cheshire East to ask for clarification.*

**8. FINANCES**

**8.1. To receive and Review the Results of the Internal Audit for the 2016/2017 Financial Year.**

The Council received the results of the Internal Audit from the Clerk. Recommendations are:

- Resolving the rounding error in the annual return by increasing the cash and bank by £1.

*Action: The Clerk to correct on the Annual Return.*

- Reviewing and completing the issue of the Financial Regulations and adopting.

*Action: The clerk to progress the draft for review.*

- The Council are required to review the level of reserves.

*Action: The Council to justify and document its earmarked funds.*

**8.2. To receive and agree the terms of Payment arranged for St Peter's Church Hall during the closure of Warmingham Village Hall.**

St Peter's have proposed £10 per meeting for seven meeting between the current time and December at which time the situation will be reviewed. The Council will be billed in December.

**Resolved:** To accept terms offered by St Peter's Church Hall.

**8.3. To approve Payments and Receipts**

The payments were noted and approved.

**8.4. Update on Bank Account Amendments and Bankline Lite Online Services.**

The clerk updated the Council explaining that a letter has been sent to alter the banking arrangements and that these changes need to be in place before Bankline Lite can be set up.

**Resolved:** That the Clerk be added to the mandate as a signatory, that standing orders be setup for the clerk's pay and tax and that Bankline Lite be set up to facilitate online payments. It was further resolved that Cllr Harrop and the Clerk be the administrators for Bankline Lite in the first instance to set up the system.

*Action: The Clerk to progress the changes.*

**8.5. Update on Transparency Code Application.**

It was resolved to put an application in to the Transparency Fund for:

- a) A laptop for the Council
- b) Reimbursement for the element of the clerk's hours which is for website maintenance during 2017/2018 (1 hour a month).

It was asked if an email upgrade could be included.

*Action – The clerk to arrange submission of the application forms. The clerk to liaise with Cllr Harrop to identify a suitable laptop. Cllr Harrop to look at the email system and the clerk to enquire whether this could be part of a Transparency Code application.*

**9. CORRESPONENCE NOT COVERED ELSEWHERE**

- 9.1.** The clerk informed that the Council have been notified of the Cheshire East Bus Review. It was agreed that the Council would not respond but the residents be notified via the noticeboards and the Neighbourhood Watch emails.

**10. MEMBERS ITEMS AND REPORTS**

**10.1.** Cllr Wray informed that he is now Chair of the Southern Planning Committee. It was noted that Cllr Wray may be compromised when Moston Applications are presented and Cllr Wray agreed to verify the situation.

*Action: Cllr Wray to enquire what procedure should be followed for Moston to receive Cheshire East Councillor representation in the future.*

**11. DATE/TIME AND PLACE OF NEXT MEETING**

**Council Meeting, September 5th, 2017, St Peter's Church Hall, Elworth.**

**The meeting closed at 9:05pm.**

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