
The Chairman adjourned the meeting to allow questions from members of the public.
There being no questions, the Chairman immediately reconvened the meeting.

6. TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 7th MARCH 2017

It was resolved to approve the minutes of the meeting of 7th March 2017 a correct record. The minutes were duly signed by Cllr Sant as Chairman of the meeting.

7. TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 4th APRIL 2017

It was resolved to approve the minutes of the meeting of 4th April 2017 a correct record. The minutes were duly signed by Cllr Sant as Chairman of the meeting.

8. TO APPOINT THE CHAIR, VICE-CHAIR AND AGREE MEMBERSHIP OF THE PLANNING COMMITTEE FOR THE COMING YEAR

It was resolved that the Chair, Vice-Chair and membership of the Planning Committee should remain unchanged for the 2017/2018 council year.

9. TO APPOINT JDH BUSINESS SOLUTIONS AS THE INTERNAL AUDITOR FOR THE 2017/2018 FINANCIAL YEAR.

It was resolved to appoint JDH Business Solutions as the Internal Auditor of the Council for the 2017/2018 financial year.

10. TO APPOINT SHIRE PAY SERVICES LIMITED TO PRODUCE THE PAYROLL FOR THE COMING YEAR

It was resolved to appoint Shire Pay Services Limited to produce the Payroll for the coming year.

11. TO REVIEW ITEMS AND ACTIONS FROM PREVIOUS MEETINGS

11.1. Update on the Parish Boundary Signs

Cllr Dixon updated the Council: All nine new boundary signs are erected and those who had helped were thanked. It was agreed that Grenville Engineering had provided excellent value and the price was less than originally quoted. The feedback on the crest has been good. It was noted that the signs will need to be properly maintained.

Action: The clerk to write to Grenville Engineering to thank them.

11.2. Lighting in Moston

Cllr Roscoe reported that Ian Darlington of Cheshire East Highways Department has informed that the new lighting will be in place during this financial year and will be the new LED type. A survey has been conducted in conjunction with Cheshire East and the location of where each light should be established. Locations will be as previously but with the additional locations of the corner of Dragons Lane and Red Lane.

12. NEIGHBOURHOOD PLAN

Cllr Sant introduced the item.

The motion put forward by Cllr Alan Holder and circulated prior to the meeting along with briefing notes (see Appendix 1) was considered:

It is proposed that Moston Parish Council commit to facilitating the production of a Neighbourhood Plan on behalf of residents within the Moston Parish Boundary without delay in order to secure and 'bank' the credits (in planning terms) of the already planned developments mentioned above and to protect Moston against the longer term identified risks.

The motion was agreed unanimously by all present and it was therefore resolved that Moston Parish Council commence a neighbourhood Plan.

It was further resolved that Cheshire Community Action be contacted and also that the Neighbourhood Plan fall under the remit of the Planning Committee.

Action: Cllr Mike Nixon to contact Cheshire Community Action and submit the area designation based on the Parish Boundary.

13. TO CONSIDER A COMPLAINT FROM A RESIDENT OF ALBION LOCK MADE TO CHESHIE EAST COUNCIL AND PASSED TO CLLR NIXON REGARDING POOR LIGHTING AND FOOTPATH FROM ALBION LOCK TO THE END OF MILL LANE.

Cllr Nixon has been notified by Cheshire east Cllr Wray that a resident has complained that lighting and footpath provision are poor from Albion Lock to the end of Mill Lane and is especially unsuitable for pushchairs. Cheshire East Highways has informed that no work is currently scheduled in this area.

Action: The clerk was asked to contact Cllr Wray to ask him to pursue resurfacing work and also getting the light switched back on (feed and brackets are believed to still be in place).

14. TO CONSIDER AND AGREE THE MEETING LOCATION FOR PARISH COUNCIL MEETING DURING THE PERIOD OF CLOSURE OF WARMINGHAM VILLAGE HALL.

Cllr Sant informed that Warmingham Village Hall will still be available for the proposed June Planning Committee Meeting since the scheduled works have been postponed until after the election.

It was resolved that the first choice of meeting place during the closure should be St Peter's Church Hall, Elworth, it being closer to the Parish than the second choice, the meeting room at Sandbach Library.

Action: Cllr Nixon to enquire regarding booking St Peter's Church Hall for the July meeting.

15. TO REVIEW THE INSURANCE POLICY AND RENEWAL (DUE 1st JUNE 2017).

It was resolved to delegate responsibility to the Clerk to review the Insurance Policy and renewal and to arrange payment which will be due prior to the next Council Meeting. It was noted that cover of assets needs ascertaining.

16. FINANCES

16.1. To receive the end of year accounts and budget comparison for the 2016/2017 financial year.

The Council received the end of year accounts, bank reconciliation and budget expenditure form the Clerk.

16.2. To approve the asset register dated 31st March 2017.

The asset register dated 31st March 2017 was approved by the Council and signed by Cllr Sant, the chairman of the meeting, and the Clerk.

16.3. To consider and complete the Annual Governance Statement 2016/2017.

The Annual Governance Statement, 2016-2017 was reviewed and approved by the Council.

16.4. To review and approve the Accounting Statements 2016/2017.

The Accounting Statement, 2016-2017, was approved by the Council and signed by Cllr Sant, the chairman of the meeting, and the Clerk..

16.5. To approve payments and receipts.

The payments and receipts since April 1st, 2017, (Appendix 2) were approved by the Council.

16.6. To review the NATWEST bank mandate.

It was resolved by the Council that the bank mandate remain unchanged for 2017/2018 with the exception that the Clerk's address be given for future correspondence.

It was further resolved that the two accounts be amalgamated to one account.

Action: The Clerk to write to the bank to effect the change to the accounts.

16.7. To consider the use of the NATWEST Bankline Light Service for online payments.

The clerk informed the Council of the Bankline Lite Service which allows an approval procedure for online payments. It was resolved that the Council add the NATWEST Bankline Lite to the account to allow online payments to be made.

Action: The Clerk to arrange for the addition to the account.

16.8. To consider an application to the 2017/2018 transparency fund for a laptop.

It was resolved to put an application in to the Transparency Fund for:

- a) A laptop for the Council
- b) Reimbursement for the element of the clerk's hours which is for website maintenance during 2017/2018 (1 hour a month).

Action – The clerk to arrange submission of the application forms.

17. CORRESPONDENCE NOT COVERED ELESWHERE

None received

18. MEMBERS ITEMS AND REPORTS

None

19. DATE/TIME AND PLACE OF NEXT MEETING

Council Meeting, July 4th 2017, Location to be confirmed.

Appendix 1: Briefing Notes Regarding Neighbourhood Plan – Moston Parish Council Meeting 2nd May 2017

A Neighbourhood Plan is a future vision of a local area similar to Cheshire East's Local Plan, but sitting a tier below, produced by local residents, and is obliged to be considered by Planners in the greater planning scheme. It allows Neighbourhoods to protect special areas and the character of where they live.

In 2015 following the General Election, Moston Parish Council undertook to investigate the desirability and feasibility of producing a Neighbourhood Plan for Moston. It was discovered that all Neighbourhood Plans were required to have a positive aspect to them with regard to putting forward land for development, and may not be used as a tool to achieve zero development in the Parish. That being the case, the idea was shelved.

However, more recently in discussion with Cheshire Community Action, it has been realised that recent and future planned development in Moston, permitted by Cheshire East over which we have no control, would be counted as our positive contribution to local development needs and can be included in our Neighbourhood Plan alongside all the features of Moston that we dearly want to protect and thereby giving us the potential to 'cap' further development. These schemes include recent planning approval for 371 houses at Albion Lock, a further 98 houses planned in the same brown field site, a number of houses in Warmingham Lane over-spilling from Middlewich and the recently approved 24 additional gypsy plots at 3 Oaks Caravan Site.

This translates into a disproportionately generous contribution to local development needs by Moston in comparison to our size/population.

Further to the potential general risk of further development in Moston, the following wider risks have been identified:

- HS2 – rail corridor and rolling stock maintenance depot
- Possible Crewe northern relief road
- Exponential expansion of Crewe due to HS2

There is government grant money available (approx. £9000) to assist Neighbourhood Groups, and discussions with Cheshire Community Action have promised direct assistance from them in helping us produce the Neighbourhood Plan and based upon other Plans they are working on, a likelihood of doing so within the £9000 grant money available.

It is therefore proposed that Moston Parish Council commit to facilitating the production of a Neighbourhood Plan on behalf of residents within the Moston Parish Boundary without delay in order to secure and 'bank' the credits (in planning terms) of the already planned developments mentioned above and to protect Moston against the longer term identified risks.

A.Holder 1st May 2017

MOSTON PARISH COUNCIL

Appendix 2

MOSTON PARISH COUNCIL ANNUAL GENERAL MEETING OF 2nd MAY, 2017 SCHEDULE OF PAYMENTS AND RECEIPTS

Payments since 1st April 2017:

Payee	Details	Amount	Comments
Cllr D Nixon	Refreshments at APM	£17.11	Retrospective – cheque written 4/4/17
Cllr D Nixon	18 bags Post Crete To fix Parish Signs	£68.70	Retrospective – cheque written 4/4/17
Edwards Engineering	Galvanised Posts	£702.00	Retrospective – cheque written 4/4/17
Shire Pay Services Limited	Payroll: Feb – March 2017 April – June 2017	£91.50	Additional £1.50 to pay by cheque
ChALC Affiliation Fee Invoice	Annual sub. 2016/2017	£103.25	
Sue Davies	Clerk salary – April	£140.04	
HMRC	Clerk Tax payment April	£35.00	
Sue Davies	Reimbursement for Stationery	£26.43	Files and file dividers
ChALC	Training	£60.00	M Sant – Audit and Transparency 13/3/16
Grenville Engineering	Boundary Signs	£489.60	Approved at meeting of 7 th March 2016 This cost is in the 2017/2018 budget
TOTAL		£1733.63	

Since 1st April 2017, there have been the following receipts:

7/4/2017	Cheshire East Council – Precept – 1 st payment	£3500
28/4/2017	Interest – Business Reserve Account	£0.08
TOTAL		£3500.08

Bank Balances – 30th April, 2017:

Current Account	£200.00
Business Reserve Account	£10,699.51