

**Minutes of the Meeting of the Council held at 8:15pm on Tuesday,  
9<sup>th</sup> January 2018, in St Peter's Church Hall, Elworth**

**PRESENT**

Councillors:  
M Sant (Chair for the meeting)  
A Roscoe  
D Nixon  
R Beech  
S Harrop

The Clerk to the Council: Kristine Pemberton

Also present were 11 members of the public.

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**1. APOLOGIES FOR ABSENCE**

Councillors: A Holder, D Musgrave, C House, J Wray

**2. DECLARATIONS OF INTEREST**

There were no declarations of interest.

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The Chairman adjourned the meeting to allow questions from members of the public.

In response to a question Cllr Sant informed everyone that Warmingham Hall work will start Monday 22 January and is expected to be finished 20 August 2018

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**3. TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 7<sup>th</sup> NOVEMBER 2017**

It was resolved to approve the minutes of the meeting of 7<sup>th</sup> November 2017 as a correct record. The minutes were duly signed by Cllr Sant as Chairman of the meeting.

**4. TO RESOLVE TO APPOINT MRS KRISTINE PEMBERTON AS CLERK AND RESPONSIBLE FINANCIAL OFFICER FOR MOSTON PARISH COUNCIL**

The council resolved to appoint Mrs Kristine Pemberton as Clerk and Responsible Financial Officer to the Council under the terms of the contract of employment supplied. The contract of employment was signed by Cllr Holder and by Mrs Kristine Pemberton.

**5. TO APPROVE AND AGREE THE MEETING DATES IN 2018 AND TO CONSIDER HOW THESE SHOULD BE DISPLAYED AND COMMUNICATED**

Meetings will continue to be First Tuesday every month with council meetings on alternate months. The Annual Parish meeting will be 6th March 2018. The Annual meeting of the parish council will be 1st May 2018.

**Resolved: All of the meetings upto August will be posted on the parish notice boards**

**6. TO REVIEW ITEMS AND ACTIONS FROM PREVIOUS MEETINGS**

**6.1. Albion Lock – poor lighting and footpath**

Cllr Nixon has discussed with resident at Albion Lock and considered alternative avenues which may help to address this. This will be discussed with highways on 6th February 2018

**6.2. HS2 Issues – an update**

The meeting planned for 29<sup>th</sup> November to discuss HS2 issues did not go ahead and should be re-scheduled.

**7. STREET LIGHTING ISSUES AND UPDATE**

The Street lighting in the area has now been agreed to be fixed and updated by Cheshire East. This is being actioned by Scottish Power and some work has begun. We may need to follow this up and ensure all the relevant lights are fixed

**8. ISSUES ON CLAY LANE**

The dip in the road has now been fixed following 36 weeks with the traffic lights in place. The whole road still in a poor state and this needs to be raised with Highways on the 6th February 2018.

**9. TO NOTE THE NEXT MEETING OF THE BRERETON RURAL AND DANE VALLEY CLUSTER WITH THE PCSO AND POLICE (15<sup>TH</sup> JANUARY 2018, HOLMES CHAPEL COMMUNITY CENTRE.**

Cllr Nixon will attend

**10. FORTHCOMING HIGHWAYS MEETING 6<sup>TH</sup> FEBRUARY 2018 – TO CONFIRM ARRANGEMENTS AND TO AGREE THE AGENDA**

Propose that the planning meeting will be held 7-7.30pm and then this will be followed by the Highways from 7.30pm. Cllr Nixon has summarised and circulated the list of issues to be discussed.

**11. TO NOTE FORTHCOMING CHALC TRAINING COURSES**

Cllr Sant intends to attend the Audit course and Cllr Nixon planning training courses in February and March.

**12. TO APPROVE THE PARISH COUNCILS RISK ASSESSMENT (PREVIOUSLY CIRCULATED)**

**Resolved to approve the circulated risk assessment**

**13. FINANCES**

**13.1. To receive an update on the finances relating to the Neighbourhood Plan**

To date £88.54 has been spent – Cheshire community action and wildlife are the major expenses and these are being prioritised.

**13.2. To approve payments and receipts**

Payments since last meeting on the 7<sup>th</sup> November were presented and approved

**13.3. To receive the bank reconciliation and expenditure against budget to date (Q3)**

**Resolved: Cllr Sant presented bank reconciliation and expenditure against budget**

**13.4. To agree the budget and precept for 2018/2019**

**Resolved: That the clerk requests an amount of £8000 for the 2018/2019 Precept.**

**14. CORRESPONDENCE NOT COVERED ELSEWHERE**

- No items

**15. CORRESPONDENCE**

**16. MEMBERS ITEMS AND REPORTS FROM CHESHIRE EAST COUNCILLOR IF PRESENT**

No items

**17. DATE/TIME AND PLACE OF NEXT MEETING**

**Council Meeting, 6<sup>TH</sup> March, 2018, St Peter's Church Hall, Elworth.**

**The meeting closed at 9:00pm.**

**Appendix 1**

**MOSTON PARISH COUNCIL**

**MEETING 9<sup>th</sup> JANUARY, 2017**

**SCHEDULE OF PAYMENTS AND RECEIPTS**

**Payments since meeting of 7<sup>th</sup> November 2017 :**

<b>Payee</b>	<b>Date</b>	<b>Details</b>	<b>Amount</b>	<b>Comments</b>
Sue Davies – clerk	1/12/17	Payroll – Nov	£156.85	Standing Order
HMRC	1/12/17	Clerk’s Nov tax	£18.20	Standing Order
Elworth PCC	8/12/17	St Peters Hall hire July-Dec	£60.00	Cheque
Elworth PCC	8/12/17	St Peters Hall hire Neighbourhood planning	£30.00	Cheque
D Nixon	8/12/17	Signpost restoration	£5.00	Cheque
Sue Davies – clerk	2/01/18	Payroll – Dec	£156.85	Standing Order
HMRC	2/01/18	Clerk’s dec tax	£18.20	Standing Order
Shire pay services	9/01/18	Q3 payroll	£24.00	Cheque
Sue Davies	9/01/18	Ink cartridges	£45.90	Cheque
Trinity Mirror	9/01/18	Clerk job advert	£489.00+VAT	Cheque
D Nixon	9/01/18	Neighbourhood plan	£88.54	Cheque
<b>TOTAL</b>			<b>£350.10</b>	

**Bank Balance as of 30<sup>th</sup> November 2017:**

Current Account – £12,451.74

Reserve Account - £5,000.10

**Appendix 2**

**MOSTON PARISH COUNCIL - BUDGET AND  
EXPENDITURE 2017/2018 to end Dec 2017**

A1

<b>EXPENDITURE</b>	<b>BUDGET 2017-2018</b>	<b>Expenditure to date</b>	<b>Predicted at year end</b>	<b>Budget 2018-2019</b>
<b>Clerk's Salary</b>	<b>£2,100.00</b>	<b>£1,573.72</b>	<b>£2,100.00</b>	<b>£2,840.00</b>
<b>General admin:</b>	<b>£150.00</b>	<b>£56.41</b>	<b>£150.00</b>	<b>£200.00</b>
Postage				
Stationery:				
Print cartridges		£29.98		
Other Stationery		£26.43		
<b>Website/ICT costs</b>	<b>£100.00</b>	<b>£0.00</b>	<b>£100.00</b>	<b>£150.00</b>
<b>Insurance (Paid annually)</b>	<b>£180.00</b>	<b>£190.89</b>	<b>£190.00</b>	<b>£250.00</b>
<b>Payroll Costs (Paid annually)</b>	<b>£150.00</b>	<b>£63.00</b>	<b>£140.00</b>	<b>£160.00</b>
<b>Audit Fees:</b>	<b>£130.00</b>	<b>£114.00</b>	<b>£114.00</b>	<b>£150.00</b>
Internal Audit (Paid once annually)		£114.00		
External Audit (Paid once annually)				
<b>Subscriptions:</b>	<b>£110.00</b>	<b>£123.25</b>	<b>£250.00</b>	<b>£350.00</b>
ChALC - Annual Subscription	£110.00	£103.25		
Cheshire Community Action		£20.00		
SLCC (contribution to clerk's sub)		£0.00		
<b>Meeting Room Hire</b>	<b>£110.00</b>	<b>£153.33</b>	<b>£200.00</b>	<b>£200.00</b>
<b>Training</b>	<b>£300.00</b>	<b>£60.00</b>	<b>£300.00</b>	<b>£300.00</b>
<b>Grants/S137 Donations</b>	<b>£400.00</b>	<b>£17.11</b>	<b>£382.89</b>	<b>£400.00</b>
<b>Other Council Costs/Miscellaneous</b>		<b>£914.00</b>	<b>£1,200.00</b>	<b>£4,500.00</b>

**MOSTON PARISH COUNCIL**

Bulbs for Moston Parish	£300.00	£0.00	£0.00	
Parish Repairs	£500.00	£0.00	£500.00	
Land Registry Searches	£150.00	£0.00	£150.00	
Planning Consultancy Charges	£1,000.00	£909.00	£91.00	
Signpost Restoration Ltd		£5.00		£2,500.00
Tree and bulb planting				£1,000.00
Maintenance of Moston Green				£500.00
Moving phonebox				£500.00
<b>New Parish Signs</b>	£2,000.00	£1,283.20	£1,283.20	
<b>Planning reserves ***</b>	£2,000.00	£0.00	£0.00	<b>£5,000.00</b>
<b>General reserves ****</b>				<b>£3,000.00</b>
<b>Neighbourhood Plan</b>	£0.00	£45.15	£5,500.00	<b>£500.00</b>
<b>TOTAL</b>	<b>£9,790.00</b>	<b>£4,594.06</b>	<b>£11,910.09</b>	<b>£18,000.00</b>

minus estimated reserves  
Precept Request 2018/2019

£10,000.00  
£8,000.00